



Instructions for the Site Representatives:

Please type your responses to the following questions in the fields provided. Use the tab key to move between fields. Please fax to (352) 846-2697 or mail to the following address: Kathleen M. Fallon, Ph.D., Clinical Coordinator; Department of Counselor Education; 1215 Norman Hall; POB 117046; Gainesville, FL 32611-7046. If you have questions, please contact Dr. Fallon at (352) 392-0731, Ext. 228 or kfallon@coe.ufl.edu.

Agency Demographic Information

Agency Name

Mailing Address

City

State

Zip Code

Physical Address

City

State

Zip Code

Directions to Site

Days and Times Facility is Open for Students to See Clients

Phone

Fax

Website

Primary Site Host Demographic Information

Name

Job Title

Highest Earned Degree

Profession

License No

SSN (Required for Tuition Waiver)

University of Florida Employee

Work Email

Work Phone

Work Fax

Alternate Site Host Demographic Information		
Name		
Job Title		
Highest Earned Degree		Profession
License No	SSN (Required for Tuition Waiver)	
University of Florida Employee	Work Email	
Work Phone	Work Fax	
Clinical Information		
Please provide a brief description that would help introduce your site to students.		
Select the appropriate level(s) of experience for students at your site.		
Practicum		Internship
Select the appropriate clinical specialization(s) for students at your site.		
Mental Health Counseling	Marriage & Family Counseling	School Counseling & Guidance
Identify any prerequisite coursework or clinical experiences you require of students.		
Minimum semester commitment		
Maximum number of students per semester		
Identify and describe characteristics of population receiving services at your site		
Identify counseling modalities used at your site		
Identify and describe professional development opportunities available at your site.		

Clinical Supervision, Observation, and Taping Opportunities		
Select the clinical supervision opportunity(ies) that are available at your site.		
None	Individual	Group
Students are required to tape their work for supervision. If taping is not possible at your site, students must be observed for the equivalent number of sessions. Is taping allowed at your site? Check all that apply.		
No	Yes-Audio	Yes-Video
Select all available recording equipment		
Audio	Video	Students must provide own equipment
Select if observation of other professionals in practice is available.		Yes No
Application Process		
Describe application instructions, including contact names and information.		
Do you offer financial compensation to practicum and internship students?		Yes No
Steps to becoming and maintaining an active clinical site with the Department of Counselor Education		
Step	Completed	Date Completed
Complete and submit Site Information Form annually or whenever Site Host changes		
Submit current Resume or Curriculum Vita for each Site Host		
Schedule a Site Visit or telephone Site Visit annually with the Clinical Coordinator		
Current Site Information Form		
Form completed by	Date completed	
Thank you for your interest in working with our Department and Students! Please print form and send to Clinical Coordinator. Questions? Contact Dr. Fallon at 352-392-0731, Ext. 228 or kfallon@coe.ufl.edu .	Dr. Kathleen M. Fallon Clinical Coordinator Department of Counselor Education 1215 Norman Hall POB 117046 Gainesville, FL 32611-7046	

Sherry Winn Kitchens, Ed.S., LMFT

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SUMMARY of QUALIFICATIONS

- Over ten years of experience in a variety of mental health and psychoeducational settings including program development, administration, individual and group counseling, family therapy, teaching, case management, consultation, conference planning and educational programming.
- Experience and skills in working with adults, youth and families in crisis including issues of child abuse, parenting, adolescence, grief and loss, divorce, substance abuse, suicide, and violence.
- Strong managerial style coupled with clinical supervision and experience in team building to motivate others toward a common goal.

EDUCATION

Master of Education & Education Specialist in Counselor Education, May 1996
Marriage & Family Therapy
University of Florida, Gainesville, Florida

Bachelor of Arts in Psychology, May 1992
Emory University, Atlanta, Georgia

Associate of Arts in Psychology, May 1990
Oxford College of Emory University - Oxford College Campus, Oxford, Georgia

LICENSE & CERTIFICATION

Licensed Marriage & Family Therapist, #0001732, March 1999

Approved Supervisor. Department of Health Medical Quality Assurance. March 2002.

MANAGERIAL EXPERIENCE

President/CEO. Child Advocacy Center.
Alachua County, FL
June 2005 – present

Regional Coordinator. Family Action Central and Drug Free Communities Support Program of Corner Drug Store, Inc.

Gainesville, Florida
July 2001 – June 2005

Supervised and managed team of therapists and interns to meet program objectives as outlined by local, state and federal entities. Advocated for program, staff and client needs. Designed strategies for staff to effectively meet program goals to satisfy fiscal, legal, and ethical standards. Managed budgets for two programs serving youth and families. Assisted with grant development and subcontract negotiations when needed. Represented Corner Drug Store, Inc programs by presenting services in the community to consumers including, but not limited to State Attorney's Office, School Board of Alachua County, Gainesville Police Department, Alachua County Sheriff's Department, Department of Children and Family Services and Department of Juvenile Justice. Fostered vital relationships with community partners ensuring the success of Family Action and Drug Free Communities. Provided clinical consultation to staff

and clinical interns. Reviewed documentation for quality assurance, clinical integrity and compliance with agency and funding requirements. Provided crisis intervention when needed.

Program Supervisor. Drug Free Communities Support Program of Corner Drug Store, Inc.
Gainesville, Florida

November 1999 – July 2001

Designed and implemented the Drug Free Communities Support Program. Developed procedures for provision of services to substance involved adolescents and their families. Created documentation in compliance with federal and state laws governing substance abuse services. Networked with community members, school personnel, businesses, law enforcement, and social service agencies to facilitate service delivery, provide substance abuse education and support community anti-drug initiatives. Provided individual, couples, and family therapy; case management services and crisis intervention services. Served on the Partners in Prevention of Substance Abuse Executive Council and Drug Summit Steering Committee. Supervised direct and indirect service staff by providing clinical consultation, case record review and on-site training.

CLINICAL EXPERIENCE

Marriage and Family Therapist. Private Practice (Part-time). Gainesville, Florida

November 2003 – present

Provide therapy services for adolescents, individuals, couples and families.

Counselor/Case Manager. Family Action Program of Corner Drug Store, Inc. - Gainesville, Florida

April 1996- November 1999

Provided individual, couples and family therapy; case management; and crisis intervention to a caseload of 20-25 families with issues of ungovernable behavior, school related problems, runaway issues and/or truancy. Screened and determined eligibility of families interested in services. Participated in weekly individual supervision and bimonthly group supervision. Facilitated a "Wellness" group for Family Action staff bimonthly. Provided training, supervision and support for clinical practicum and internship students. Coordinated services through consultation with area school staff and community partners for families in the community. Maintained on-call status as needed.

Therapist (Internship). Gainesville Family Institute - Gainesville, Florida

August 1995 - May 1996

Maintained a caseload of 10-13 families, couples, and individual clients. Provided therapeutic services from a family systems approach using contextual family therapy and oppression sensitive models. Engaged in brief and intermediate length therapy with clients addressing issues including parent-child conflict, educational concerns, domestic violence and DCFS involvement. Received weekly individual and group supervision which included case presentations, live supervision, case conceptualization, professional issues, and therapeutic issues. Participated in weekly case management and training seminars.

Counselor (Practicum). Alachua County Crisis Center - Gainesville, Florida

May 1995 - August 1995

Provided crisis and suicide intervention for individuals and families utilizing a team approach. Engaged in brief and intermediate length counseling with clients addressing issues ranging from suicide, sexual abuse, marital issues, personality disorders, AIDS issues, and school problems. Received weekly individual and group supervision which focused on case presentations, therapist issues, family systems, and treatment considerations.

Counselor (Practicum). CREST Services, Inc.-Gainesville and Ocala, Florida

August 1994 - December 1994

Carried caseload of 6 individual clients. Conducted court-ordered counseling with adolescents charged with various misdemeanor crimes. Focused on issues related to the crimes committed; loss of freedom, respect, and trust; death of a parent; establishing and maintaining relationships; and costs and benefits of behavior change. Received weekly individual and group supervision which included case presentations, case conceptualizations, professional issues and treatment issues.

Home Visitor. Home Visitor Program, Georgia Council on Child Abuse - Atlanta, Georgia
May 1992 - July 1993

Provided emotional support, referrals to community resources and parent education for eleven families targeted as high-risk for child abuse and neglect. Visited families weekly in their homes and provided crisis intervention when necessary. Investigated community resources and linked families with appropriate community services. Received weekly individual supervision and bimonthly group supervision including case presentations, conceptualizations, sharing resources and various in-service training. Other responsibilities included program development and conference preparation.

Home Visitor/Helpline Counselor (Undergraduate Internship).

Home Visitor Program, Helpline Services, Georgia Council on Child Abuse - Atlanta, Georgia
January 1992 - May 1992

Provided crisis counseling over the telephone to survivors of child abuse and neglect and stressed parents at risk of abusing their children. Received direct daily supervision. Provided home visitation services for six families. Received weekly individual supervision and participated in bimonthly team treatment meetings focused on case conceptualization, treatment issues and community resources.

Counselor. Summer Day Treatment Program, Center for Learning and Attention Deficit Disorders (CLADD), The Emory Clinic, Henrietta Egelston Children's Hospital - Atlanta, Georgia
May 1991 - August 1991

Implemented a behavior modification program for children with Attention Deficit Disorder. Led social skills groups, developed target programs for children with special needs, managed the reinforcement element for the token economy, coded behaviors for research, facilitated weekly parenting groups, and supervised children throughout daily activities. Received daily supervision and participated in team treatment meetings focused on target behaviors of children and treatment issues.

EDUCATIONAL PROGRAMMING EXPERIENCE

Conference Coordinator. North East Florida Educational Consortium (NEFEC), Palatka, Florida
February 2004 – August 2004
December 2004 – Present

Develop with the collaboration of NEFEC districts a School Food Service Conference for school food service staff across 14 counties. Create the program for the conference by contacting and securing speakers, vendors and participants for the event held in the summer. Research current trends in School Food Service and needs across NEFEC school districts to identify and schedule most appropriate training for participants.

Graduate Coordinator. Center for Sexual Assault Abuse and Recovery Education (CARE),
University of Florida - Gainesville, Florida
July 1995 - May 1996

Promoted and developed rape education activities corresponding with special events including Safety Week, Rape Awareness Month, Women's History Month, and National Collegiate Wellness Week. Responsibilities included development of educational materials and promotion of special events on University of Florida campus and in the community. Assisted in development of training procedures, materials and implementation. Interacted directly with undergraduate peer educators to attain CARE objectives: increased awareness and sensitivity to sexual assault, sexual harassment, and attitudes and behaviors supportive of acquaintance rape; and increased community knowledge of legal issues, cultural and socialization issues, safety, and resources. Developed and maintained University of Florida Clothesline Project.

Course Development. Counselor Education, University of Florida
May 1996

Developed a course entitled, "Family Therapy and Substance Abuse". Focused on substance abuse treatment within families from a systems approach. Course covered traditional approaches to substance abuse treatment, as well as challenged students to consider narrative and strength-based models.

Parent-Child Support Group. Family Action Program of Corner Drug Store, Inc.
Summer 1996, Spring 1997

Developed models for parent-teen and parent support groups for Trenton, Florida schools and Joyce Bullock Elementary School in Williston, Florida. The programs were designed to assist parents and children in learning more effective communication skills and normative life cycle stages. The program was also a mechanism for parents and children to gain support and learn from each other in a safe environment.

TEACHING EXPERIENCE

Teaching Assistant. Counselor Education Department, University of Florida, Gainesville, Florida
January 1995 - May 1995

Facilitated group discussions and supervised acquisition of skills and knowledge pertaining to group dynamics and interpersonal communication for course entitled Interpersonal Communication. Topics included relationship building, women's issues and group process.

Teaching Assistant. Counselor Education Department, University of Florida, Gainesville, Florida
August 1994 - December 1994

Facilitated group discussions and graded assignments for course entitled Drug and Alcohol Education. Topics included chemical dependency, dynamics of peer health education, AIDS, and ACOA issues. Led group through experiential group exercises and targeted discussions.

Teaching Assistant. Counselor Education Department, University of Florida, Gainesville, Florida
May 1994 - August 1994

Responsible for facilitating group discussions and grading assignments for course entitled Interpersonal Communication. Topics included women's issues, facilitative model, acquisition of communication skills, and growth enhancing experiences.

RESEARCH EXPERIENCE

Research Assistant. Summer Day Treatment Program, Center for Learning and Attention Deficit Disorders (CLADD), The Emory Clinic, Henrietta Egelston Children's Hospital, Atlanta, Georgia
May 1991 - August 1991

Assisted in conducting data analyses concerning on task vs. off task behavior of children with ADD in an educational setting. Coded and rated behavior patterns.

Research Assistant. Center for Rehabilitative Medicine, Neuropsychology Department, Emory Hospital, Atlanta, Georgia
September 1990

Assisted in development of procedures and processing stroke patients through a series of neurological tests. Coordinated and implemented testing focused on memory loss.

COMMUNITY SERVICE

Active Member of Junior League of Gainesville. Currently serve as Chair of the Community Advocacy and Research Committee. Actively researched specific Junior League projects for effectiveness in meeting mission of the Junior League of Gainesville. In 2003-04, served as Member-at-Large for Junior League. Designed and orchestrated Done-in-a-Day activities for members to participate in hands-on activities to improve the lives of children in Gainesville. Activities included Adoption Day, Habitat for Humanity work days, and Child Advocacy Center conference and Celebrate the Child event. In 2001-02, led group of members in renovating and designing an infant childcare room for St. Augustine's Child Care Center in East Gainesville. Assisted in fundraising efforts for the project.

Board Member. North Central Florida Association of Marriage and Family Therapy. 2002 – 2004.

Adjunct Counselor (Volunteer Position). Alachua County Crisis Center, Gainesville, Florida
August 1995 - May 1996
Provided long term therapy for two individual clients. Received biweekly individual supervision.

Tutor . Druid Hills High School, Emory University, Atlanta, Georgia
January 1990 - June 1990
Assisted high school students in learning Algebra concepts and other math skills. Led small discussion groups and graded class assignments.

Kiwanis Club Member. Oxford College of Emory University, Oxford, Georgia

City-wide Youth Student Director. YMCA, Y-clubs, Tallahassee, Florida
June 1987 - June 1988
Coordinated city-wide activities for high school student including service projects, retreats, annual values conference and fundraising events for charity organizations throughout the community. Assisted the YMCA Director in increasing Y-club membership and involvement within the community.

PROFESSIONAL TRAINING

Georgia Council on Child Abuse - Home Visitor Training, January 1992; Speaker's Bureau, January 1992; Helpline Training, January 1992; and Treatment of Adult Survivors of Childhood Sexual Abuse, March 1992. Atlanta, Georgia

Battered Women's Shelter - Treatment of Battered Women and Their Children. Atlanta, Georgia
October 1992.

Crisis Intervention Training - Corner Drug Store, Inc. May 1999, December 2005.

Marchman Act Training - Chapter 397 -Substance abuse related law. Florida Alcohol and Drug Abuse Association. Tallahassee, Florida. March 2000

ASAM Patient Placement - 2. Florida Alcohol and Drug Abuse Association. Tallahassee, Florida.
March 2000

SASSI-3 Substance Abuse Subtle Screening Inventory - Corner Drug Store, Inc. May 2000

Issues in Supervision. Seaside Consulting. Jacksonville Beach. September 2001.

PROFESSIONAL AFFILIATIONS & ORGANIZATIONS

Chi Sigma Iota, International Counseling & Academic Honor Society, member since 1995.

American Association of Marriage & Family Therapy (AAMFT), member since 1999.

TECHNOLOGICAL SKILLS

Microsoft Office, E-mail, Internet, Medical Manager

PRESENTATIONS

Kitchens, S. W. et al. (1996). *Clothesline Project of University of Florida*. American College Health Association.

Hefty, D. L. & Kitchens, S. W. (1996). *Parent - Teen Support Group*. Department of Juvenile Justice Best Practices Conference.

Farley, W. T. , Kitchens, S. W. & Martinez, A. (2001). *Adolescent Substance Abuse Issues in Context*. North Central Florida Association of Marriage and Family Therapy Workshop.

REFERENCES

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