



Dipont Education Management Group

Dipont Education is a leading Chinese educational services company with a particular focus on the delivery of overseas curricula to Chinese students. In affiliation with highly regarded public high schools, we currently manage 14 A Level Centers (UK curriculum) and 7 AP Centers (US curriculum) in a range of locations across China.

We also co-ordinate international educational exchange programs, summer programs and provide emigration and study abroad consultation.

CACS (College Admission Counseling Service) is a Chinese education management company based in Shanghai with offices around China. We provide college counseling services to Chinese students interested in highly selective U.S. colleges and universities. Our counseling team consists of professional college counselors who worked in highly selective U.S. admission offices, Chinese college counselors and recent undergraduates from similar colleges who can share their undergraduate experience. In addition, we are dedicated to providing comprehensive college counseling training to Chinese counselors in an effort to strengthen relations with U.S. colleges and universities. For CACS, the ultimate goal is to bring U.S. universities and Chinese students together and to enrich the understanding and appreciation of both cultures.



CACS Counselor

College Admission Counseling Service:

CACS provides college counseling services to Chinese students interested in highly selective US colleges and universities. In addition, we are dedicated to providing a comprehensive college counseling training program to Chinese College counselors in an effort to strengthen relations with U.S. colleges and universities. For CACS, the ultimate goal is to bring U.S. universities and Chinese students together and to enrich the understanding and appreciation of both cultures.

Responsibilities:

The Chinese College Counselor will counsel senior 1, senior 2 and senior 3 students.

Specifically, job duties include:

1. Researching overseas education systems
2. Researching overseas colleges and college application/admission systems
3. Assist in brainstorming essay topics and reviewing drafts
4. Preparing students for admission interviews
5. Support students in identifying extra-curricular activities
6. Ensuring a complete application which thoroughly highlights the student's academic and personal qualities is submitted on time
7. Supporting CACS marketing and customer relationship management
8. Other related work

Requirements:

We are seeking individuals dedicated to supporting students and their families in the pursuit of higher education. We invite motivated, highly creative applicants who are passionate about counseling to join our team. The Chinese College Counselor must have a bachelor's degree, preferably from a selective university or college. Also, he/she must have in-depth knowledge of the people and culture of mainland China, possess strong presentation, communication, and writing skills and can work independently in a fast-paced environment.

Location: Shanghai, P. R. China

Compensation:

Our salary scale is very competitive (and comparable to teachers' salaries in the U.S.) and other benefits tailored for expatriate incumbents and Chinese nationals respectively.



Dipont International Curriculum Center Counselor

Responsibilities:

International curriculum center based counselor will work with Dipont students in A-level, AP or IB centers and counsel senior 1, senior 2 and senior 3 students. Specifically, job duties include:

1. Researching overseas education systems
2. Researching overseas colleges and college application and admission systems
3. Assist in brainstorming essay topics and reviewing drafts
4. Preparing students for admission interviews
5. Supporting students in identifying extra-curricular activities
6. Ensuring a complete application which thoroughly highlights the student's academic and personal qualities is submitted on time
7. Assisting with students' visa applications
8. Supporting CACS marketing and customer relationship management
10. Other related work

Requirements:

1. Bachelor's degree or higher
2. Excellent written and spoken English and the ability to work in an English speaking environment
3. Excellent communication skills and a keen sense of customer service
4. Highly motivated, responsible and professional with well developed teamwork skills
5. College application experience preferred

Location: Multiple locations in P. R. China

Compensation:

Our salary scale is very competitive (and comparable to teachers' salaries in the U.S.) and other benefits tailored for expatriate incumbents and Chinese nationals respectively.



Teacher of International Standard Examinations

Responsibilities:

1. Prepare students for TOEFL/SAT/IETLS/SSAT/ISEE (listening, speaking, reading and writing)
2. Research teaching methodologies
3. Research and develop curriculum and teaching materials

Requirements:

1. Bachelor's degree or higher, preferably in English
2. Tem-8 Certificate required; high score in TOEFL/SAT/IETLS/SSAT/ISEE preferred
3. Familiar with efficient teaching methodologies
4. TOEFL/SAT/IETLS/SSAT/ISEE teaching experience preferred
5. Excellent spoken and written English; work or study experience in English-speaking countries an advantage

Location: Multiple locations in P. R. China

Compensation:

Our salary scale is very competitive (and comparable to teachers' salaries in the U.S.) and other benefits tailored for expatriate incumbents and Chinese nationals respectively.



Subject Teachers

Dipont Education manages western curricula centers within some of the most highly regarded public high schools in China. We deliver A level, AP and 'pre-IB' programs for our 21 partner schools across 14 cities in China. We currently have over 4,500 students enrolled in our programs and employ over 250 teaching staff. Significant expansion within our existing locations, as well as the opening of new centers and programs will create a wide range of opportunities at all levels for the next academic year.

A competitive salary combined with the low cost of living in China means that teachers can enjoy a high disposable income and savings potential. Teachers looking for the opportunity to develop their international career will find genuine potential for career advancement across our network of centers and the chance to work with exceptionally motivated and capable students.

Opportunities exist for:

- Leadership roles: Center Principals and Academic Quality Managers
- A Level Centers for: Maths, Further Maths, Physics, Chemistry, Biology, Business Studies, Economics, Accounting and ESL
- AP Centers for: Calculus, Physics, Chemistry, Economics, ESL and Statistics
- 'Pre-IB' Centers for English Language, Business Studies, Economics, Mathematics, Physics, Chemistry and Biology

Role summary:

- To provide the best possible teaching and learning processes and environment for the students
- To facilitate the attainment of each student's full potential and to develop non-academic as well as academic skills via the teaching of the subject
- To work effectively as part of a center team and with other subject specialists based in other Dipont centers

Qualification:

- A recognized teaching qualification, a graduate degree in education, or a doctorate in related subjects
- Experience in teaching post 16 students in A Level, IB or AP programs preferred
- The ability to deliver a 2nd subject would be advantageous, but not essential
- Experience of working with ESL students advantageous

Responsibilities and Tasks:

1 Classroom Management:

- Establishing a classroom climate conducive to effective learning.
- Making a significant contribution to improving the performance of the students.

- Preparing weekly lesson plan and making them available on request to Center Principal
- Encouraging productive teamwork among students.
- Ensuring that the Center's code of conduct is applied.
- Providing an example to the students.

2 Student Assistance:

- Using a variety of means for overcoming weaknesses among students.
- Displaying a positive and constructive tone of voice that encourages a healthy relationship with students.
- Giving all students the same attention.
- Employing a variety of instructional techniques and instructional media.
- Making some provision for being available to students and parents for education-related purposes outside the instructional day.

3 Student Evaluation:

- Providing a complete summary of the student's performance in the subject, covering results of tests, daily work, lab exercises and projects.
- Describing the student's classroom behavior, overall disposition, and attitude to subject, teacher, and classmates.
- Specifying the skills, which the student uses without difficulty, has mastered, or must address.
- Conferring with parents regarding student's progress, strengths and weaknesses

4 Professional Involvement and Growth:

- Participating in the selection of textbooks and other instructional materials and equipment where appropriate.
- Contributing to the continuous improvement of the educational program.
- Working with the Center Principal, Center Director, members of the AQM Team and other staff members in a positive and cooperative manner.
- Keeping abreast of new trends in education and new ideas in his/her specific teaching field.
- Setting an example of high moral, ethical and professional standards.
- To participate fully in the Teacher Evaluation process and engage in the feedback process with a view to improving professional performance over time.

Location: Multiple locations in P. R. China

Compensation:

Our salary scale is very competitive (and comparable to teachers' salaries in the U.S.) and other benefits tailored for expatriate incumbents and Chinese nationals respectively.