

University Council On Teacher Education

December 8, 2009

Meeting Minutes

Tom began the meeting by welcoming everyone and passing out the agenda. After the welcome, introductions were given.

Review Minutes from Previous Meeting (April 2009)

The minutes from the Spring UCOTE meeting were reviewed. Everyone was reminded of the action item at the last meeting that needs to be done. If there are any changes to be made to the minutes from April 2009, please contact Elayne Colon (epcolon@coe.ufl.edu).

ACTION ITEM: Google your college/school/department and its teacher education program to make sure all information that comes up is correct.

Preparing for the NCATE/DOE Site Visit in February 2010

The focus of today's meeting is the visit. We are nationally accredited by NCATE as a college and each of our teacher education programs is approved by the Florida Department of Education. We are having a site visit on from February 7-9, 2010 by both NCATE and DOE to renew our accreditation and approval.

Similar to most other accreditation reviews, the College of Education is reviewed every seven years. This visit will be a concurrent one with both NCATE and DOE members conducting their visits simultaneously (although not necessarily together). About three weeks ago, the office of accreditation submitted the College of Education's Institutional Report to NCATE who will be conducting an offsite review of the submitted materials within the next few days. As a college, we are piloting a new streamlined visit which means we have a shorter onsite visit in February. After NCATE conducts the offsite review of the submitted Institutional Report, they will create a report to send back to us with questions and concerns. We will have until their visit to make changes for give explanations. Additionally, the DOE report is due next week (in December) for their review during an offsite visit in January. There will be some form of feedback sent to us after this before their onsite visit in February.

Below are the Team Members for our visit:

NCATE TEAM		DOE TEAM	
Paul	Bitting	Genae	Brown Crump
Stephen	Bogue	Larry	Daniel
Nivia	Fernandez	Elizabeth	Jakubowski
Donna	Gollnick	Tonya	Jones
Mary Beth	Nowinski	Sundra	Kincey
Rosetta	Sandidge	Helena	Mariella-Walrond
John	Soloninka	Eileen	McDaniel
Irma	Van Scoy	Gloria	Pelez
		Jon	Rogers
		Lance	Tomei
		Elijah	Watlington

Larry Daniel and Elizabeth Jakubowski were on our NCATE team in 2003.

The offsite reviewers will look at our Institutional Report with its evidence and determine how we are using it. The onsite visit plan is to have the Team Members meet faculty, some students, and governing agencies, such as UCOTE. Most likely, appointments will occur on Monday, February 8, 2010, but more information will be available in early January.

Review of NCATE Standards

First, the group reviewed the NCATE standards which are clearly defined expectations for teacher candidates within our programs. Our programs must have a curriculum that provides appropriate opportunities for them to reach these expectations, make sure that there are fair and accurate assessments to ensure the programs are running as they should, make decisions about students and their performance, and assess the programs' quality. Each of these standards allows us to see and assess each of these processes. A list of the NCATE standards is attached.

Also attached, is a timeline of unit processes for data management. This is divided into three sections: (1) Candidate Performance for students in the college and also in the university which includes standardized exams students take as well as examples of their work while in the program, Impact on P-12 Learning, and the impact of graduates on the kids in the schools during their first year teaching; (2) Program Quality which includes exit surveys collected at the end of a student's last semester before graduation; and (3) Unit Operations. The entire assessment plan is always open to input and feedback.

ACTION ITEM: Tom Dana and Elayne Colon would like to talk to Bernard Mair about the way the University of Florida gathers data such as listed above and how the college can incorporate it into their system.