



Chi Sigma Iota

Counseling Academic and Professional Honor Society

Beta Chapter University of Florida



2008 First-time Conference Grant Guidelines

Professional service and participation at professional conferences are highly encouraged for counseling professionals; they offer many benefits including educational sessions, networking, job vacancies and a variety of counseling resources.

During the 2008 calendar year, Chi Sigma Iota Beta Chapter is pleased to offer funds to support first-time participation in an ACA or an ACA-related conference (includes all divisions, affiliates, and branches, as well as ASCA, AMCHA, and IAMFC). These funds will reimburse the conference registration fee up to a maximum amount of \$200 for a national conference and \$100 for state and regional conferences.

One national conference grant will be awarded on March 1, 2008, and two state and regional grants will be awarded on September 1, 2008. The deadline for the national conference grant is February 8, 2008. The deadline for state and regional conference grants is August 1, 2008. Funds must be applied to conferences held within one year after the award is granted.

General Requirements

To be eligible, applicants must be attending their first ACA-related conference (as defined above). For those applying for national conferences, this must be their first ACA-related national conference; for those applying to state or regional conferences, this must be their first ACA related conference on the national, regional, or state level.

Applicants must be current students in good standing with the Department of Counselor Education and an active member of CSI Beta Chapter (annual dues paid or lifetime member).

Those awarded the First-time Conference Grant are expected to share their conference experiences with other CSI and department members in the *CSI Beta Chapter Bulletin* newsletter and at the CSI general membership meeting or other agreed upon venue subsequent to the conference.

Selection Committee

At least two active members from the CSI Beta Chapter, who are not applying for the grant at the time they are serving on the selection committee, will review the submitted applications for the general requirements and select a grant recipient. The committee will present their decision to the designated CSI Faculty Advisor who will audit this decision to ensure procedural consistency. All applicants will receive notification via email whether their application is approved or denied.

Other Funding Sources

Many conferences give substantial discounts or complete relief from registration fees for students who volunteer. This is also a great way to network and learn about the conference behind-the-scenes. Contact the conference volunteer coordinator to find out more. You are also encouraged to seek additional aid through other funding sources including:

- GSC Travel Grants (http://grove.ufl.edu/~gsc/wp/?page_id=19)
- UF Graduate School (<http://gradschool.rgp.ufl.edu/students/financial-aid.html>)



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First-time Conference Grant Application

Fill out the application completely and attach your statement of desired impact and the conference announcement (this can be printed off the conference website). Announcements must include the full name of the conference, the dates it will be held, and the location of the conference. Submit this application and supporting documents to Dr. Kitty Fallon, CSI Faculty Co-chair by the deadline.

PERSONAL INFORMATION

First & Last Name _____

E-mail Address _____ Phone Number _____

CSI Membership ID # _____

(You must be an active CSI Beta Chapter member to qualify for this award.)

CONFERENCE INFORMATION

ACA-Related Conference: _____

Location & Date: _____

Amount of Conference Registration Fee: _____

Is this your first ACA-related state or regional conference? _____Yes _____No

Is this your first ACA-related national conference? _____Yes _____No

STATEMENT OF DESIRED IMPACT

In 500 words or less, please describe how you believe attending this conference will impact you, your professional development, the Department of Counselor Education, and/or Chi Sigma Iota. Please attach this typed statement to your application.

CONFERENCE GRANT AGREEMENT

Conference grants are a 2-step process. Filling out this application is the first step. You will be notified via email if your application is approved or denied. If approved, you must submit your paid conference registration receipt to receive reimbursement.

By signing this application, you acknowledge that you have read and agree to the terms of this application and the grant guidelines on the preceding page.

Applicant's Signature _____

Date: _____