

**Documentation of Presidential and Alumni Fellows'  
Progress and Graduate Assistant Duties for Fall 2005  
College of Education**

The University and College expect Presidential and Alumni fellows to demonstrate high standards of academic achievement and participation in university life. To ensure that fellows receive every opportunity to succeed, each semester they are assigned duties by the department as part-time graduate assistant (GA), as either a research assistant (RA) or a teaching assistant (TA) equivalent to .25 FTE (10 hours per week) and under the supervision of a professor. Fellows are required to serve as a TA for one course per semester or summer session for at least two, but not more than four semesters or summer sessions. The remaining time will be spent as an RA each semester and summer session. In addition, fellows are expected to make satisfactory progress each semester toward their degree, which includes maintaining a graduate grade point average (GPA) of at least 3.00.

Please document the progress and graduate assistant duties for each (new and returning) Presidential and/or Alumni fellow in your department by completing this form and submitting it to the Office of Graduate Studies.

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Fellow \_\_\_\_\_ Student ID \_\_\_\_\_

Department \_\_\_\_\_ Program of study \_\_\_\_\_

Fellowship status for current term (select one): \_\_\_ Yr 1 \_\_\_ Yr 2 \_\_\_ Yr 3 \_\_\_ Yr 4

Doctoral Advisor (permanent or temporary) \_\_\_\_\_

Current graduate GPA (if applicable) \_\_\_\_\_ Credit hours enrolled for current term \_\_\_\_\_

GA assignment type (select one): \_\_\_ Research Assistantship \_\_\_ Teaching Assistantship

Is this an actual appointment in the employment system?(select one) \_\_\_ Yes \_\_\_ No

If yes, at what percent FTE? \_\_\_\_\_

GA supervisor \_\_\_\_\_

Detailed Description of GA assignment (in space below/on back or as an attachment):