**UF College of Education**

**FPC Technology and Distance Education Committee**

**October 23, 2017**

**Minutes**

**In Attendance: J**ason Arnold, Domenic Durante, Cynthia Griffin, Suzanne Chapman, Linda Eldridge, Tom Dana

**Approval of Minutes**: First meeting of the semester

**AREAS OF DISCUSSION**

**Quality Matters Standards/ FPC Peer Review**: In April, 2017, Domenic prepared and revised a document to be used for the peer review of online courses process (*FPC Peer Review Revision 2 – in Dropbox in the “2017” folder, among “April 2017” documents)*. Domenic asked if the document was ready to be shared at an FPC meeting, but others suggested that the document should be first reviewed within Schools.

**UF Academic Technology:** Jason reported that the pilot of VeriCite is finished, and TurnItIn will continue to be used. Recently, attention has been given to ADA and 504 federal legislation-related compliance and accessible online environments. He also recommended that COE faculty contact the ETC for assistance in this area if needed.

**U.S. News criteria for best online graduate education programs rankings:** Tom shared the methodology used by U.S. News & World Report for raking online master’s programs in education. He suggested that some of the criteria might be of interest to our committee for further consideration and action.

**ACTION ITEMS**

* Suzanne Chapman agreed to be the Chair of the committee this academic year.
* Committee members will share responsibility for taking meeting notes
  + Have notes ready for distribution by the next scheduled meeting,

forward notes to Suzanne once they have been approved,

Suzanne will then forward minutes to Penny Cox at [pcox@coe.ufl.edu](mailto:pcox@coe.ufl.edu) per FPC procedures*.*

* Tom shared access to the “FPC technology” Dropbox with all committee members (except Trace)

Minutes approved at the November 16, 2017 meeting.