

D&I Committee Meeting Notes
November 15, 2022
Zoom Meeting

Present at the Meeting: Frank Fernandez, Hannah Mathews, Tim Vetere, Vicki Vescio, Vivian Gonsalves, Anne Seraphine

1. The committee reviewed the draft survey and, by consensus, agreed to incorporate edits recommended by Vicki and Ana. Additionally, the committee agreed to Hannah's recommendation to add an initial screening question to filter out responses from non-full time employees.
2. The committee agreed that an ideal timeline to administer the survey would be January 16th through end of February 2023. Frank will work to get an email list from Ellen Young.
3. The committee agreed, by consensus, to plan a data sharing event (e.g., "data conversations," "data party," "data roundtables") to present preliminary findings to the UF COE community and encourage discussion and buy in about next steps.
4. The committee, by consensus, agreed to share these plans with Dr. Erica McCray, Associate Dean for Faculty Affairs, Diversity, Equity, Inclusion and Community Engagement, to request feedback about the survey and potential timeline for administering the survey.

Future Meetings:

~~October 11, 2022 at 2:00 p.m. (Eastern)~~
~~November 15, 2022 at 2:00 p.m. (Eastern)~~
January 17, 2023 at 2:00 p.m. (Eastern)
February 14, 2023 at 2:00 p.m. (Eastern)
March 7, 2023 at 2:00 p.m. (Eastern)
April 11, 2023 at 2:00 p.m. (Eastern)

Notes submitted by Frank Fernandez