

**College of Education  
Faculty Policy Council Meeting  
March 20, 2023; 2:00pm-4:00pm  
Zoom Meeting**

Chair: Julie Brown

Chair Elect: Ashley MacSuga-Gage

Dean's Office: Erica McCray, Glenn Good, Thomasenia Adams, Tom Dana, Tina Smith-Bonahue

HDOSE: Chriss Redding, Cathy Atria, Ben Skinner, Wei Li

SESPECS: James McLeskey, Valentina Contesse, Meg Kamman, Linda Lombardino

STL: Hyunyi Jung, Magdi Castañeda, Mark Pacheco, Anthony Botelho

### **Approval of the Agenda**

Meeting called to order at 2:04 pm. Motion to approve by Cathy Atria at 2:04 pm. Valentina Contesse seconded with consensus of the group at 2:05 pm.

### **Approval of Last Meeting's Minutes** (February 20, 2023)

Motion by Cathy Atria to approve meeting minutes, as amended by the suggestions provided by James McLeskey. Seconded by Linda Lombardino and approved by consensus of group. Minutes stand approved with corrections at 2:07 pm.

### **Announcements/Reminders**

- Upcoming FPC Meeting Dates for 2023: April 10 (Spring faculty meeting, Norman Conference Center)
- All FPC committee representatives are reminded to upload their committee meeting minutes to the shared Google Drive folder so Hada Herring can make them available on the website.
- The following bills have been introduced to the FL legislature and, if passed, will affect higher education in the 12 state university system institutions: [HB 999](#) and [SB 266](#). Moreover, [SB 256](#), if passed, will affect the right to unionize. The following commentaries provide more information on [education related FL legislative changes](#), [HB 999](#) and [SB 256](#).
- Elections Committee is being formed and we are still in need of members. If you know of someone interested in serving in this capacity, please let Julie or Ashley know. Likewise, if you know of anyone interested in serving on FPC next year, please let us know.

### **Deans' Reports**

- Associate Dean Thomasenia Adams
  - OER – Pre- & Post-Award divisions
  - Responsible for several awards – reminder for four awards – applications are due by April 3<sup>rd</sup>
  - Pay attention to upcoming opportunities for other awards
  - April 14<sup>th</sup> seminar – all things pre- and post-awards – everyone is welcome to join
  - Getting ready for next cycle of tenure and promotion

- Recommend people to attend related faculty workshops
- Associate Dean Erica McCray
  - Searches continue
  - Related to DEI – not sure what is going on – CEO meeting tomorrow
  - Community engagement survey - number of responses already received and there may be some direct requests coming out, as we want to have a more comprehensive understanding
  - Global engagement – received input from UFIC. Please make sure to reach out to the deans if you are planning on, or are in the process of, doing international work (including inviting faculty). There are several countries that we are unable to make formal arrangements.
  - Tara Mathian – working with colleague visiting this week – scheduled a Q&A, and people are invited to attend. Please be on the lookout for that, as it will happen this week)
  - Full bright awareness month
- Associate Dean Tina Smith-Bonahue
  - Admission season – Cat Hudson, the admission coordinator, is working with programs and applicants to process applications as efficiently as possible
  - Scott Davis is working as a recruiter, and has reached out to program coordinators to help with yield
  - Scholarship season – committee will complete work this week, and are giving away over \$400,000 dollars
    - 30 fewer completed applications as last year
    - However, same number of partial applications as completed last year
  - Reversal of long-standing policy, graduate school will not extend graduate faculty status for faculty leaving university automatically (e.g., for people who retired, but still have active doctoral students) – issues with Florida’s retirement systems – after retirement, no one is allowed to do partake in university responsibilities for 6 months (including serving on committees) – after 6 months, they can apply for an extension and this will be granted on a case-by-case basis
    - This is a blanket policy, so it applies to everyone.
    - When people left UF for other reasons, they could extend graduate faculty status, but not anymore. This has now been rescinded. These individuals will receive a link that will allow them to request an extension. In most cases, those faculty members have been reinstated.
  - New fiscal models being considered for the university -this may challenge some of our assumptions on we staff classes, but is also an opportunity to explore new ways to teach–lots of conversation on professional development.
  - Center of Teaching Excellence – Jason Arnold and I will work with school directors to come up with a plan to review course. This will impact faculty that teach online courses in any way.
  - Career connection liaison – available for our programs to support our students (e.g., clothes closet to provide students with interview apparel)
  - April 4<sup>th</sup> COE Research Symposium – college event, with heavy consultation from graduate student council
  - May 6<sup>th</sup> – COE recognition ceremony – recognize our graduates – students names are called and they have the opportunity to shake the dean’s and school director’s hand. If

you are interested in participating, then please let Tina know. They do need a faculty marshal.

- After this semester, some time over the summer, Tina will be stepping down as an Associate Dean. She shared that it has been a tremendous pleasure serving in this role, and that the next person who takes this job will inherit a wonderful staff.
- Senior Associate Dean Tom Dana
  - There will be a significant change on how travel will be processed at UF
  - [UF GO | CFO CFO \(ufl.edu\)](#)
  - [UF GO Toolkit – Learn & Grow \(ufl.edu\)](#)
  - UGO 100 Training: Introduction to UF GO
    - Goes live on April 3<sup>rd</sup>
    - You will need to complete this course to be able to travel
  - UF GO:
    1. Initiate Travel Request
      - User must submit
    2. Supervisor Approval Required (Travel Request Only)
      - Supervisor will receive an email notification
      - Approval can be delegated
    3. Financial Approval
      - UF GO Request ID generated
      - Traveler can book their trip
    4. Book Trip
      - Use UF GO booking tool or travel agency to complete reservations (comprehensive – includes hotels, planes, etc.)
      - Mimics popular booking platforms
    5. Complete Expense Report
      - Upload receipts
      - Add expenses
      - User submits for approval
  - World Travel Service
    - UF's authorized agency for all travel needs
    - Available 24/7
    - Management of unused airline tickets
    - Adheres to UF travel policy
    - Pre-negotiated pricing
  - Traveler Profile
    - Connect to frequent traveler programs
  - Managing Receipts
    - Download UF GO app
    - E-mail picture
    - E-mail e-receipt
    - When opted in, e-receipts are automatically collected and matched (e.g., Marriott, Budget)
  - If there is a cheaper rate for the hotel through a conference rate, you will be able to do this outside of the program. You will just need to scan in the receipt.
  - Question - What if you travel with family and want to book your entire family at the same time to make sure you get seating together. Can you do this through this

program? Dean Dana was unsure of the answer. May be addressed in their FAQ section?

- Dean Glenn Good
  - Initial conversations with President Ben Sasse are going very well. President Sasse has expressed highly favorable views of the work being done by the College and PKY.
  - Thanks, Tina, for your excellent work as Associate Dean
  - 14% increase, effective July 1st – \$4.9 million – Hector is trying to make a case on why we should have special considerations with low IDC rates – waiting for the President to see what he wants to do about the budget long-term
    - COE has a bit of a reserve to help put us in shape to get through this
    - COE is 4<sup>th</sup> most externally funded at UF
  - Staff appreciation plan for Friday, May 12<sup>th</sup> from 11:30 am to 1:00 pm
  - April 28<sup>th</sup> meeting with Budgetary Affairs – will look into meeting at an earlier date
  - Hector will be meeting with us at the next FPC meeting – please try to generate questions in advance and share with Julie and Ashley to share with Hector

### **Discussion and Action Items**

- Standing Committee Updates
  - Budgetary Affairs – James McLeskey
    - The BAC will try to schedule a meeting with Glenn and Hector before the next FPC meeting to discuss the new budget model
    - Nothing else to report at this time
  - College Curriculum – Ashley MacSuga-Gage
    - Met virtually over email – only one submission to review
    - Finishing up results and getting it back to the individual who submitted
    - One final college curriculum meeting planned for this semester – will resume meetings in early September
  - Diversity & Inclusion – Cathy Atria (filling in for Anne Seraphine)
    - No updates at this time
  - Faculty Affairs – Hyunyi Jung
    - Completed all tasks assigned to committee
  - Lectures, Seminars & Awards – Valentina Contesse
    - Will meet after submission deadline
    - Please nominate colleagues for awards
  - Long Range Planning – Chris Redding
    - Annual dean evaluations went out this morning
  - Research Advisory – Mark Pacheco
    - Met on March 9<sup>th</sup> to discuss two applicants – recommended both
  - Technology & Distance Ed – Magdi Castañeda
    - Planning summit for online graduate leaders to increase pool of applicants
      - Friday, April 28<sup>th</sup> from 2-4 pm
      - People from ETC and GatorCentral present ways that program leaders can increase their pool of applicants
      - Will request and compile questions in advance for this summit
    - Meeting March 23<sup>rd</sup> to work on summit

- Faculty Senate Update: Julie Brown
  - The next meeting of the Faculty Senate is this Thursday, from 3-5p in the Reitz Union Chamber and via livestream.
  - Here is the link to the agenda: <https://fora.aa.ufl.edu/docs//78///2022-2023//03-23-23.MAR.Agenda.Senate.pdf>
  - There are no additional updates at this time.
- Shared Governance ad hoc Committee Update: Ashley MacSuga-Gage
  - Did not meet since interviews and focus groups were conducted
  - If you could not attend those sessions, a survey was sent out. Responses will be anonymous, and Ashley can share the survey again if interested.
- Questions for Hector Silva, Director of Finance
  - Please send Julie and Ashley questions through email; including questions from your unit

### **Adjournment**

- Motion adjourned. Meg Kamman at 3:10 pm, Linda Lombardino seconded with no objections.