

Technology and Distance Education committee meeting

12/7/23

Meeting notes

Helena, Walter, Kristi, Katy, Brian Marchman, Bojan, others: Jason Arnold, Nathan Hanson

**ETC Jason Arnold & Domenic**

- Continued QM/UF Markers Alignment for Statewide Audit continued conversation –
  - Domenic has most of the final official “owners” of the courses as designated by the school. He is now doing a gap analysis of those that have already been submitted for review (through proposal space) and those that are left to submit.
- 2023.12.07 EDU Course Reviews.xlsx
- The "Hollywood Course" (Blue Ribbon)- This is on hold until further budget discussions in Spring. I have no doubt we will do this, but the scale will be the issue.
- Jason conducting a Gap analysis
- “Emerging learning technologies” – Bojan
- Domenic is updating the list
  - Currently, CTE (Center of Teaching Excellence) has closed the review proposal space (used for submitting courses) and updating the UF+QM standards. We are waiting on our end to see what the updated online rubric will be. Nikki Lyons, at CTE, will get me a list of all of the COE courses that have been reviewed. I am still waiting on those.
- Bojan- helping with Domenic Adding sense of urgency to all departments
- Suggestions:
  - Tell faculty:
    - What is the process
    - What kind of support to provide
    - Instructors – who are responsible for those courses
    - Set up a timeline for submission
    - Set up course map.
  - FPC must understand point of this and why it is important
  - New rubrics
  - More than 100 standards
  - Days to complete the rubric
- **ETC & this committee will set up a workshop re: AI & teaching**
  - Follow up to FPC meeting. Next steps presentation stuff around AI and course design.
  - Starter workshop for the early spring, followed by faculty-led examples- Jason and Domenic
  - Spring 2024
  - Early February
- Conference room or Rosenberg room – Helena to check
- Ideas re: format
  - Face to face
  - Brown bag idea

- Ppl can pick and choose
  - Series of workshops
  - 1.5 hours
  - Menu of dates on what ppl are doing in the courses
  - Walk through the process
  - Jason or IDs
  - Starter workshop then targeted workshop
  - How to create prompts and chatgpt
  - Different learners and meet the balance of learners
  - Provide some rubrics
  - Cookbook
    - Create recipes for chat gpt
- Bojan
  - Component of Ai in our courses
  - Have a list with AI components - Follow-up with faculty to create a list of all AI-integrated courses and AI-focused courses- Jason
  - Some one has a list of courses that have AI in it.
- Walter
  - Legal literacy Presentation
  - We need to compartmentalizing using AI
  - Study using chatgpt
    - Creating a case study approach
    - Where students are given scenarios and deal with AI from a theoretical level
    - Workshop re: decision making model
    - Collect information on what is out there
      - Re: what is an AI focused course

### **Nathan Hanson**

- Data discussion re: Online graduate program enrollment
- Applicant and enrollment data 2022-20223
- Enrollment fall – not cohorts
- The last five year of data is more helpful
  - Christy – fluctuation
  - One year to the next not quite as telling
  - Using a code of the student not program
  - Applicants v enrolled
- Could be Looking at diversity by region
- Can pull by home state to encourage Growth and recruitment
- Highlight 10 zip codes
- Recruitment
  - Look at where your students are
  - Especially for out of state students
- Committee agrees to Close out this goal re: increasing of enrollment in online grad programs and focus on AI and teaching for faculty
  - Write report for end of the year
  - Report on evaluation data from summit
  - Sharing resources for the college re: recruitment and retention

- Include changes in data ?
- Nathan suggestions
  - Easier to collapse by degree than by program
  - **Question to be offered to the committee for Jan 11<sup>th</sup>**
- Brain Marchman asked
  - Any programs working with OPM
  - Internal and external businesses
- **Jan 11th - next meeting**