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**College of Education  
August Faculty Policy Council Meeting  
November 20<sup>th</sup>, 2023; 2:00pm-4:00pm Zoom Only**

**Join Zoom Meeting  
<https://ufl.zoom.us/j/97998862792>**

**Meeting ID: 979 9886 2792**

**Welcome**

Chair: Ashley MacSuga-Gage

Chair Elect: Ben Skinner

Dean's Office: Erica McCray, Glenn Good, Thomasenia Adams, Tom Dana, Elayne Colon

HDOSE: Wei Li, Frank Fernandez, Jinnie Shin

SESPECS: Valentina Contesse, Katie Maki, Alisa Hanson

STL: Hyunyi Jung, Magdi Castañeda, Angela Kohnen, Anthony Botelho

**Absent:** n/a

**Approval of Agenda**

Meeting called to order at 2:04 pm Motion to approve by Angela Kohen at 2:05 pm. Anthony Botelho seconded with consensus of the group. Minutes stand approved at 2:06pm. No abstentions or objections.

**Approval of Prior Meeting Minutes (October 23, 2023)**

Motion to by Angela Kohen to approve meeting minutes. Seconded by Linda Lombardino and approved by consensus of the group. Minutes stand approved at 2:07pm. No abstentions or objections.

**Guest Speaker:** AI - What you need to know now! ETC & Anthony Botelho

Jason Arnold shared AI and Teaching at the College of Education Slides (to be shared with minutes)

- The news has touched on AI regarding facial recognition software and other fearful news related to AI however, there is positive news surrounding AI that sometimes gets buried.
  - One news story discussed how AI can help decrease bias and how it can be used for instructional coaching (Links were shared via zoom and will also be available in the presentation notes section)
  - Yale and Stanford have helpful sites that discuss generative AI (links can be found in the presentation notes), resources to help instruction
- Teachers are using AI to create prompts, lesson plans that include the Florida standards, and curriculum maps that align to their district's requirements. A lot of adoption happening
- Most of you are probably already using AI software without knowing it; turn it in, pack back, as part of canvas, etc. All of this is changing our paradigm for teaching.
- AI can get information very quickly, but AI will not take away our ability to provide judgment and critical analysis, and embodied knowledge

- Right now, we still have the ability to help students to use it wisely and actually integrate it with a great effect because students are already using AI technologies
- Setting expectations in your courses for how students may use AI in your courses. The best way to combat students using AI in ways you don't want them to is to actually work with them, within it see how you can use it set expectations not at just the syllabus level but at the activity level (i.e., scaffolding writing assignments)
- Professors are using ChatGPT to analyze students writing and to create answers that then they can critique
- When using ChatGPT the more you refine your prompt, or your question, or the thing you're looking for, the better you're going to get the results.
- Research papers produced by ChatGPT, the cited sources are going to invariably be incorrect and there's subtle nuance that you're looking for as a researcher. Use this to show students the outputs they will get or expect so that they can see that it will not solve all their problems.
- The most direct citation of the UF code of conduct is a student must not represent as a student's own work any portion of the work of another. AI sort of falls under of the plagiarism requirement but it is not an all or nothing.
  - AI isn't a plagiarism tool, it's a tool that can be used to create meaningful work as well as plagiarized. You cannot say if you are using AI you are cheating (i.e., Grammarly)
- UF is leaving it up to you, the instructor, to dictate your expectations and the source of what you think a student should do. It's important for you to set those conditions in the syllabus.
  - Examples from a syllabus were provided in the presentation slides.
  - If you have a syllabus quiz you might want to add additional questions that relate to this area
- Practiced using ChatGPT 3.5 to generate a lesson plan for 3<sup>rd</sup> grade, it did well but needed refinement. It provided whole group instruction ideas but now smaller groups.  
Domenic Durante-
- As soon as ChatGPT became available, others became available such as GPTZero that will scan students work. Be cautious when using these, I have received such disparate results when scanning student work, that I could not confirm if they used AI software or not.
  - It also tends to be more critical of second language learners (will provide false positives)
- Software such as packback, deep dives, turn it in has a version; it's a site that allows students to write papers within it and it'll scaffold their writing and help them write better papers but at the same time it's scanning them to see if they're using AI
  - Turn it in is mainly for plagiarism, there is no AI detection tool as part of canvas
- ChatPGT 4 is going to come out and everything will change again, my biggest recommendation is to not get caught in an ongoing battle to detect what was done with AI (what is real and what is not). Tools promise a lot but in the end, it's not confirmed if they can really deliver an accurate assessment of what is AI and what is not
- One of the ways that you can help sort of ensure authenticity is through formative feedback
  - Monitor development of papers (drafts, revisions) and not just expect a final paper
  - you can create formatives opportunities for your students to share what they're writing with other students or to share with you the instructor where they are in the process of
- Sharing AI cooking lesson that essentially gave you recipes prompts so that you can integrate ChatGPT into lessons
- Shared document augmented by Jennifer Parker from California, that includes some evaluative language for peer review if you create a ChatGPT original paper and then have your class evaluated
- <https://www.chronicle.com/newsletter/teaching/2023-09-21> (some examples from the field)
- <https://hyperallergic.com/855980/as-a-history-professor-this-is-how-i-use-ai-in-class/> (Hyperallergic History Story)

Anthony B.

- Introductions; assistant professor of educational technology and computer science education in STL; a computer science and AI background
- Sharing examples of how he integrates AI into the courses he's teaching and projects that are coming out
- AI is transforming all fields, whether it be your email or your phone using predictive text, or Siri; there are various forms of technology that you use on a day-to-day basis that use AI.
- We're trying to figure out what are the best ways of taking what a teacher or anyone is doing already in their classrooms, and how do we just help them to do more, how do we help direct attention, how do we help connect them with better resources to help their students
  - How do we help students with AI? As AI grows more and more it's becoming more the case that knowledge of AI is going to be an important skill in the workforce going into the future
  - Some policies are pushing schools away from allowing students to use AI, but I wonder how this may be depriving students in terms of learning effective ways, safe ways, and smart ways of using these technologies that they are later going to be expected to be able to use in their careers
- It is important to define AI
  - ChatGPT definition: AI refers to the simulation of human intelligence and machines that are programmed to think like humans and mimic their actions
  - My working definition: it's a system that is able to perceive parts of the world whatever that might mean and contribute to decision making processes
  - It is also important to recognize that the goal of AI or at least the conception of AI is constantly changing and it's changing rapidly
- AI can be used to help instructions so how can we think about instruction with AI
  - Lesson planning
  - Brainstorming with AI (ChatGPT or other)
  - Structure; how to present material
  - Students using chatGPT to expand on the class content, or connect to other areas
  - Find researchers publishing in your area
- ChatGPT is a little outdated in its body of literature, only going up until maybe 2021
- A project is underway in collaboration with P.K.Yonge middle school teachers to teach them about AI and start to build partnerships and understand where are the aspects that they see as ways of implementing AI into their instruction
  - what are the important things that they think that their students should know in order to kind of help them understand again the risks and benefits of these system
- I think there are a lot of opportunities here to explore what the best uses of these technologies are and understand what kind of bidirectional learning can happen in exploring these tools
- I'm happy to answer questions or talk more about these projects

### **Deans' & College Level Reports**

- Associate Dean Thomasenia Adams
  - Highlights regarding grant activity
    - For October the college had 12 awards totaling a little over \$12 million and submitted 14 proposals
    - As of this fiscal year we have 32 funded awards just over \$19 million with a total of 77 proposals that have been submitted; we are hoping to get some good news from some of the proposals very soon
    - there are several active award processes right now
      - The Academy of distinguished teaching award announcement is out for everyone to consider
      - The research opportunity seed fund award is out for everyone to consider

- Sabbatical and PDL (both active) committee are reviewing those applications, and we will have an outcome for that in just a little bit
    - Other committees that I work with in this role include the Post tenure review committee
      - We are still waiting for confirmation from the university about timeline process template and as soon as we have more information, we will activate that committee
    - There are some ongoing searches for OER
    - Post-award is searching for a research administrator
    - The pre-award office is searching for a research administrator level 2
  - All of this is to support the work of our faculty. Thank you and please reach out if you have any questions on any of these highlights.
- Associate Dean Erica McCray
  - Today is the last day for searches review by date of submission for best consideration
    - Some of our faculty took the challenge that I gave pretty seriously to get candidates to campus as quickly as possible and the award to quickest search goes to math ed clinical and Justin Ortigas was a very strong second with the higher ed surge; Thank you all, I appreciate everyone's involvement in those processes
    - I'm excited about the colleagues that we will welcome next year
  - Senate updates included a draft regulation from the Board of Governors related to DEI
    - We are still not exactly sure what that means in terms of practical guidance for what we can and can't do
    - we are continuing business as usual and meeting pretty regularly with general counsel about what we absolutely need to stop doing related to diversity equity and inclusion and hiring
    - We will update you as we know more
  - International education week was fun!
- Interim Associate Dean Elayne Colon
  - Updates from educators central: the college scholarship process has been launched, the form is open for applications for the 24-25 academic year
    - there's a scholarship page on the college website, the application link has been shared with program coordinators
  - We are communicating with applicants about the scholarship process and have about 150 scholarships and over \$400,000 in scholarship awards
  - Application materials are all due February 11<sup>th</sup>
  - historically we have awarded most of our scholarships to existing students and we're hoping to be more intentional this year about using the scholarship process as a recruitment tool
  - If you could please plan to to share the scholarship application link with your applicants to your various program areas that would be excellent
  - If you have any questions regarding scholarships, please reach out to Aaron G. here in educator central
  - Recruitment efforts: we are hosting a group from Monroe County who is interested in partnering with us to both get interns potentially and our graduates down into South Florida
    - They have a lot of incentives to try and get them down there. We will be learning more about what they have to offer and ways in which we can partner
  - If you have ideas around recruitment efforts for your programs reach out to me or reach out to Scott Davis
    - We're always open to new ways that we can help you recruit into your programs
  - Worked with the Graduate School this fall and with the Provost office



- If you have a course that you've been waiting to have approved or one that you have already submitted to the ad hoc but it didn't finish moving through the process, feel free to bring it back to our attention
  - Ben is stepping away after this semester
- Diversity & Inclusion – N/A – inactive due to 2023-2024 law/policy in the state of Florida
- Faculty Affairs – Tiffany Aaron
  - In regards to the PTP, we met and addressed the concerns in regards to the additional letter from the Dean. Revised the document to be consistent with the tenure track policy language.
    - We removed the additional letter from the Dean and noted that any additional feedback from the Dean would be incorporated into the school director's letter.
    - This was sent out via email with the agenda for your review (changed were highlighted).
  - Motion to vote to approve the updated policy by Angela. Linda L. seconded with no objections. All in favor, the motion passed unanimously at 3:34pm.
- Lectures, Seminars & Awards – Valentina Contesse
  - The LSAC committee is currently reviewing nomination packets for the 2023-2024 Doctoral Dissertation Advisor/Mentoring Award. Four COE faculty members were nominated this year. The committee will meet in December to finalize LSAC's recommendation that will be forwarded to Dean Good.
- Long Range Planning – Ahmad Rahimi
  - Committee has requested an FPC representative assignment
  - No volunteers, Dr.Macsuga-Gage will attempt to find a volunteer individually
- Research Advisory – Anthony Bothelo
- Technology & Distance Ed – Katy Chapman
  - We met on Thursday, November 2<sup>nd</sup> at 1:00PM for one hour. At the meeting, ETC presented and discussed QM/UF Markers Alignment for Statewide Audit, the need for course maps for all undergraduate courses moving forward, the change with Proposal Space for Quality Assurance, Blue Ribbon courses, and the potential for microcredential stacks and building of course credit.

### Updates (As Needed)

- Faculty Senate
- Union
  - Negotiated up to 3.2% after a long time of bargaining. However, bargaining continues for two line item bargains so we're technically closed book right now.
  - There will be an open book on the contract but right now we could still do impact bargaining
    - The two things being impact bargained are moving into grievance process having arbitration and post tenure review. These policies are going into place counterman parts of the CBA
    - These meeting typically happen on Mondays and Wednesdays at 4:30, you can visit the UF website and see the zoom links
  - In order to keep the union we need 60% by the time that would be recertified in February or March but that is unlikely to happen. If the union is not recertified, there is no CBA and what was just discussed are about to go away.

- We could use wet signatures to recertify the union, if you want to sign you can reach out to Ben directly
      - You can sign without wanting to be a part of the union
- Faculty Senate
- Shared Governance
- Other

**Discussion and Action Items**

- Special Election for FPC Chair-Elect Position
  - 51 votes in favor, two abstained; thank you to everyone that voted
  - Congratulations to Frank, our new FPC chair elect, who will also be taking over as the college curriculum committee chair
- Discussions as a college have started, deans are aware as well, there are issues with MOUs, specifically with Alachua County related to research that have surfaced in the last 12 months in terms of the time it is taking to be able to start research in the district.
  - Providing research and support to schools is now taking us a far longer amount of time than it did in the past
- We are looking into, and exploring whether or not it's a possibility to create a universal MOU in place with Alachua county
- If you or anybody in your units has personal experience with delays related to the MOU process, please share those with us
- When it comes to placement and field experiences, you can use the MOU that we already have established with districts
  - Over 35 districts have these MOUs in place with us
  - You must specify if you are doing field work or research as the MOUs do not transfer
- Next meeting - NO DECEMBER FPC Meeting - the next meeting will be January 29, 2024 from 2-4 pm EST

**Adjournment**

Motion Adjourned by Anthony Botelho at 3:50pm, Alisa seconded with no objections or abstentions. The motion passed unanimously.

**Please see all FPC, CCC, and COE Faculty meeting dates on page 2 of this agenda!**  
**2023-2024 FPC, CCC, and COE College Faculty Meetings**

Date & Time	Type of Meeting	Location
November 20 2-4 pm EST	FPC Regular Meeting	2021 Norman (Rosenberg Room)
<b>No December FPC Meeting</b>		
January 29 2-4 pm EST	FPC Regular Meeting	2021 Norman (Rosenberg Room)
February 19 2-4 pm EST	FPC Regular Meeting	2021 Norman (Rosenberg Room)
March 18 2-4 pm EST	FPC Regular Meeting	2021 Norman (Rosenberg Room)

April 22 2-4 pm EST	Spring Faculty Wrap-up – FPC Regular Meeting	Norman Conference Center
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CCC Meetings will be held via Zoom at the following

link: <https://ufl.zoom.us/j/94638643699?pwd=d01VZlhxZmU2NHJtWdNzOTd0YmlMUT09>

New course submissions via AFT: <https://education.ufl.edu/committees/college-curriculum/forms-and-process/>

*\*\* (Please note that these are different than what is currently – as of 8/21/23 - on the COE website, which will be updated shortly)*

Date & Time (EST)	Type
<b>Fall 2023</b>	
August 28 by 11:59pm	New Submissions Deadline
September 11 at 2-4pm	CCC Meeting
September 25 by 11:59pm	New Submissions Deadline
October 9 at 2-4pm	CCC Meeting
October 30 by 11:59pm	New Submissions Deadline
November 13 at 2-4pm	CCC Meeting
November 27 by 11:59pm	New Submissions Deadline
December 11 at 2-4pm	CCC Meeting
December 18 by 11:59pm	New Submissions Deadline
<b>Spring 2024</b>	
January 8 at 2-4pm	CCC Meeting
January 29 by 11:59pm	New Submissions Deadline
February 12 at 2-4pm	CCC Meeting
February 26 by 11:59pm	New Submissions Deadline
<i>March 25 at 2-4pm*meeting moved to accommodate Spring Break</i>	CCC Meeting
April 1 by 11:59pm	New Submissions Deadline
April 8 at 2-4pm	CCC Meeting