

**College of Education
Faculty Policy Council
Minutes February 26th, 2018**

Attendance:

Attending: Diana Joyce-Beaulieu (Chair), Penny Cox (Secretary), Vicki Vescio (STL), Shelley Warm (STL), Craig Wood (HDOSE), Nick Gage (SESPECS), Cynthia Griffin (SESPECS), Justin Ortigas (HDOSE), Rose Pringle (STL), Nancy Waldron (Associate Dean), Kristina DePue (HDOSE), Brittany LaBelle (FPC Graduate Assistant, minute recorder)

Absent: Jann MacInnes (HDOSE), Tom Dana (Associate Dean), Nancy Corbett (SESPECS), Brian Reichow (SESPECS), Glenn Good (Dean), Zhihui Fang (STL), Thomasenia Adams (Associate Dean)

Approval of the Agenda

Motion to approve by Vescio

Second by Warm

Agenda for the February 2018 meeting approved

Approval of Last Meeting's Minutes (January 29th, 2018)

Motion to approve by Warm

Second by Gage

Minutes from the January 29th, 2018 meeting approved

Informational/Discussion Items

- FPC Reps, please send committee meeting minutes to Penny Cox, pcox@coe.ufl.edu
- FPC elections approaching in early March, please encourage colleagues to serve
- COE FPC Spring Faculty Meeting changed to Friday, March 30th, 2-4pm, 250 Norman Hall
 - President's visit for the COE Faculty Meeting will be postponed until next school year
 - For the Spring Faculty Meeting, each FPC representative should plan to have a report prepared from their respective committee
 - Report should summarize their tasks for the year, and discuss progress on each of them, and also discuss closure on tasks assigned for this year
 - The Spring Faculty Meeting will also provide faculty with updates from the COE Deans
 - The Spring Faculty Meeting will provide time for guest speakers to present on various topics. This includes a speaker who will provide a 10-minute synopsis on grants that were awarded this year, and other highlights for this year
 - Please email any thoughts and ideas for this meeting to Diana Joyce-Beaulieu

Deans' Report

- Dean Nancy Waldron
 - Currently, all of our departments are in the process of recruitment for doctoral and specialist students.
 - Letters have gone out to Graduate School Fellows, for Fall 2018 admissions. If a student did not receive a full fellowship, it is possible that they received the Diversity Enhancement Reward which is \$5,000 dollars per year, for 4 years

- Research Symposiums
 - COE Student Research Symposium: Thursday, April 5th, 2018. Proposals due March 1st, 2018
 - UF Graduate Student Research Day: April 3rd, 2018. Posters due March 13th, 2018
 - Dr. Thomasenia Adams is a Keynote Speaker
- COE Graduate Student Awards
 - Open to all graduate students in the COE. Student nominations are for the following awards:
 - Research
 - Professional Practice
 - Leaderships
- Scholarship Committee
 - Currently finalizing selections for 2018-2019 school year. There are 95 awards totaling up to \$400,000 for the upcoming year to give to students. Each scholarship ranges from \$500-\$12,000
 - The Scholarship Committee is trying to target areas of need for scholarships. If you have a specific area of needs that scholarships should cover, please send them to Dr. Waldron. Conversations of specific areas of needs for scholarships occur at the end of every scholarship cycle
- Commencement
 - The COE has all needed Faculty Marshals (16) for the three Spring Commencement Ceremonies
 - The current COE policy is that all faculty will be asked to be a Faculty Marshal for at least one of the commencement ceremonies once every 2 years
- UF Program Reviews
 - One area the COE is pushing hard on is annual feedback to Ed.D., and Ph.D., students about their progress during candidacy
 - Every doctoral student should have an annual letter which summarizes their progress if they are taking 7979/7980 hours.
 - There will be an online webpage to upload their letter and place them in their files
 - Templated letters will be provided to faculty members. The goal is to have the annual progress letter released to those students taking 7979/7980 hours by the end of the semester

Committee Reports

- Budgetary Affairs –
 - No update
- College Curriculum – Penny Cox, Vicki Vescio
 - Approved 7-8 graduate courses
- Diversity and Inclusion – Rose Pringle
 - No update
- Faculty Affairs – Jann MacInnes
 - Third year review process for tenure track faculty
 - Pre-promotion review process for non-tenure track faculty
 - Procedures for allocating terms professorships
 - Faculty salary review process

- Lectures, Seminars & Awards – Nancy Corbett
 - Still looking at possibility of diversity, inclusion, equity seminar series in which one would be led by each school in the COE
- Long Range Planning - Nick Gage
 - Currently editing Deans' Annual Review process
- Research Advisory – Kristina DePue
 - Met February 26th, 2018
 - Discussed security of research data
 - Policy for assigning research space, funded and unfunded
 - UFRF award
- Technology & Distance Education – Cynthia Griffin
 - Met February 22nd, 2018
 - The committee continued to discuss the Blue Ribbon course designation for online courses
 - The committee had a request for faculty to create virtual professional developments related to:
 - Faculty developing online courses
 - Creating a virtual space where podcasts are available to faculty in a forum where they can share their successes with online learning, and how it could benefit other faculty's online classrooms
 - Construction
 - The committee has been asked how they can support those who want to move some of their instruction online during the Norman Hall renovations. This query is still in the discussing phase by the committee
 - The committee will meet again on March 20th, 2018 as well as April 24th, 2018
- Ad Hoc Non-tenure track Promotion Guidelines Committee – Vicki Vescio
 - Meeting scheduled for March 19th

Action Items

Adjournment

Motion to Adjourn by Griffin
 Second by Ortagus
 Meeting adjourned at 2:33 p.m.

Future Meetings –Mar 26th, April 30th
 COE Spring Meeting March 30th, 2-4pm, 250 Norman Hall