

April 21, 2003
Room 158 Norman Hall

Members Present: Jim Archer, Phil Clark, Maureen Conroy, Vivian Correa, Silvia Echevarria-Doan, Paul Sindelar, Dale Campbell (for Lamont Flowers), Jane Townsend, Nancy Waldron, Elizabeth Yeager

Members Absent: Bridget Franks

Others Present: Associate Dean John Kranzler

Correa called the meeting to order at 2 p.m.

Agenda and Minutes

1. *Approval of the agenda for April 21, 2003.*

Yeager made a motion to approve the April 21 Faculty Policy Council (FPC) meeting agenda as submitted by Correa. Clark seconded the motion. The FPC unanimously approved the agenda.

2. *Approval of the minutes of the April 7, 2003 Meeting.*

Sindelar made a motion to approve the minutes. Conroy seconded the motion, and the minutes were unanimously approved.

Reports from FPC Committees

College Curriculum Committee.

Waldron reported that the final CCC meeting of the 2002-2003 academic year would be held on April 28.

Undergraduate Admissions/Petitions Committee.

No report.

Graduate Admissions/Petitions Committee.

One incomplete petition is pending review by this committee.

Faculty Affairs Committee.

Townsend reported that the last meeting of the academic year for this committee would be held on April 28.

Research Advisory Committee.

Conroy indicated that the last meeting of the COE Research Advisory Committee was held on April 17. The committee has completed an Executive Summary of activities and recommendations for next year to Correa.

Student Recruitment and Admissions Committee.

Yeager reported that the Student Recruitment and Admissions Committee met on April 3. She indicated that the following three issues are scheduled for consideration at the beginning of the 2003-2004 academic year:

1. COE doctoral admissions policy
2. Doctoral admissions loophole identified by James Algina, Professor, Department of Educational Psychology, related to the new COE graduate admission requirements. The SRAC will make recommendations to the FPC after reviewing this issue further and obtaining input from faculty.
3. Review and consideration of the *College Minority Recruitment and Retention Plan* draft document that was submitted to the SRAC for review by Michael Bowie, Director of the COE Office of Recruitment, Retention and Multicultural Affairs, and Theresa Vernetson, Assistant Dean of Student Affairs.

Long-Range Planning Committee.

No report.

Executive summaries for each committee are due May 2. Committee chairpersons have been asked to provide both paper and electronic copies of the executive summaries to Correa.

Report from the Dean

No report was provided at this meeting.

New Business

Correa reported on the April 14 Faculty Meeting and the results of the votes on the COE constitutional amendments.

She indicated that the revised Constitution is posted on the FPC Website. The older versions are also available as archived documents.

RESEARCH ADVISORY COMMITTEE: ACTION ITEM #1: DOCTORAL RESEARCH REQUIREMENTS

Conroy reported that – after receiving a substantial amount of faculty input regarding the issue of doctoral student research requirements – the COE Research Advisory Committee recommends that the FPC establish an ad hoc committee (with representatives from each department) to study this issue further. The task of the ad hoc committee will be to provide a formal recommendation concerning doctoral research requirements to the FPC for review and approval.

The data gathered by the RAC in response to the requests for faculty input were attached in order that faculty concerns could continue to be part of the process as the ad hoc committee moves forward on these issues.

A motion (as a report from a standing committee) was made to establish an ad hoc committee to address the COE doctoral research requirements. Clark seconded the motion.

The RAC recommended that the task force consist of the following members:

- A faculty member from the Educational Psychology Department representing qualitative research methodology
- A faculty member from the Educational Psychology Department representing quantitative research methodology
- A representative from each department who has chaired multiple doctoral committees

Townsend expressed concern about the proposed membership of the ad hoc committee. She suggested that the committee needs a comprehensive view of research methodology, with adequate representation of different research paradigms. She also recommended that more than one faculty member from the School of Teaching and Learning be included on this committee.

Correa discussed the “culture” of committees, and suggested that there should be more open participation of non-members on College committees.

The FPC members discussed eliminating the first and second bullets of the action item, and expanding the third item. Kranzler explained the importance of the

recommendation that faculty members representing both qualitative and quantitative research methodologies be included. Conroy stated that the task of the ad hoc committee would be to develop minimum requirements related to research requirements, and that these recommendations would be subject to FPC review and approval.

Yeager proposed a friendly amendment substituting the word “teaching” for “representing” in bullets one and two identifying the members of the ad hoc committee. Conroy and Clark accepted the friendly amendment, and the committee membership reads as follows:

- A faculty member from the Educational Psychology Department teaching qualitative research methodology
- A faculty member from the Educational Psychology Department teaching quantitative research methodology
- A representative from each department who has chaired multiple doctoral committees

After an extended discussion, the FPC approved (eight votes for and one against) the action item, with the friendly amendment specified above.

RESEARCH ADVISORY COMMITTEE: ACTION ITEM #2: SUBMISSION OF THESIS IN THE COLLEGE OF EDUCATION

Conroy reported that the RAC has recommended that the FPC apply the changes made to the Dissertation Submission Procedures that were adopted on March 24, 2003 to the procedures that address submitting a thesis. This recommendation was based on the same rationale that was used for amending the COE dissertation submission procedure.

Kranzler clarified the reasons for the changes that were made in the COE dissertation submission procedure. Specifically, he described how the elimination of the step that required review by the Office of the Graduate Studies and Research had made the COE dissertation submission procedures consistent with the University of Florida dissertation submission procedures.

He distributed copies of the current *COE Masters Thesis Submission Procedure* document for FPC review. Clark pointed out that the language in this action item refers to a procedure, not a policy. Waldron proposed that this would represent a change in the policy for Masters Thesis Submission and that the Office

of Graduate Studies would be responsible for establishing procedures consistent with the policy.

As an action item submitted by a standing committee, the item serves as a motion for approval. Clark seconded the motion.

This action item was voted on and passed unanimously by FPC members.

- *Selection Procedures of New FPC Committees*

Correa distributed the following documents that provide information about the selection procedures for FPC committees:

- *COE Elections Committee Procedures Approved February 18, 2002*
- *Calendar for nominations, elections, and announcement of new FPC members*
- *Selecting New Committees for 2003-2004*
- *New Slate for FPC Membership 2003-2004*

There was an extended discussion about the various issues related to the selection of FPC members and FPC committee members.

Correa met with the Elections Committee (Loesch, Schwartz, Gregory) to set up procedures and timelines for college-wide election of new FPC members. A calendar for nominations, elections, and announcement of new FPC members was provided. Correa has asked the department chairs to submit three (or more) names of faculty members to the Elections Committee for the election of new FPC members. The nominations will close on May 9. Elections will take place from May 9 through May 20. The announcement of the newly elected FPC members for the 2003-2004 academic year will be made on May 21.

Due to different election requirements established by the UF Faculty Senate, election of COE Senate representatives will likely occur separately from FPC elections.

Correa will send a message to department chairs with information about the number of faculty from each department that are needed for FPC standing committees. It was noted that faculty presently in the first year of a two year term as a result of college-wide elections last spring, will be asked to remain for another year on their respective committees. It is hoped that all committee memberships will be determined before the beginning of the new academic year.

Adjournment

The meeting was adjourned at 3:15 p.m.