

**College of Education
Faculty Policy Council**

Minutes of the August 26, 2013
Regular Meeting
Location: 158 Norman Hall

Attending

Alyson Adams (STL), Pasha Antonenko (STL alternate for Albert Ritzhaupt), Linda Eldridge (HDOSE), Tim Jacobbe (STL), Ester de Jong (Chair – STL), Diana Joyce (SESPECS), Linda Lombardino (SESPECS), Jann MacInnes (HDOSE), Erica McCray (SESPECS), Jacqueline Swank (HDOSE), Sevan Terzian (STL), Pedro Villareal (HDOSE), Nancy Waldron (Secretary – SESPECS)

Tom Dana (Associate Dean Academic Affairs), Glenn Good (Dean)

Absent: Albert Ritzhaupt (STL)

Approval of the Agenda

Joyce (moved), Adams (seconded)

Agenda for today's meeting was approved.

Approval of Minutes

One correction: Under section "Selection of Secretary" delete the word "volunteered" and substitute with "was nominated".

Adams (moved), Jacobbe (seconded)

Minutes from last FPC meeting (04/26/2013) were approved with suggested correction.

Action Items

Action Item: Selection of Agenda Committee member

A selected Agenda Committee member is no longer available to fulfill the term.

Alyson Adams accepted the nomination to become new Agenda Committee member. Other members this year are Ester de Jong and Nancy Waldron.

Villareal (moved); Eldridge (seconded)

Motion approved.

Discussion Items

I. Completion of survey on FPC Goals and Actions for this year

The Chair identified three questions for FPC members to respond to individually:

1. What will make your participation in FPC worthwhile?
2. What would you like to accomplish as part of FPC this year?
3. List two specific steps/actions/things we can do/things we should stop doing that would help accomplish your goals?

FPC members shared responses to the questions. Main themes of the discussion included:

- Being action oriented and solution focused; end the year with visible accomplishments
- Giving faculty a voice in college governance
- Being responsive to college/faculty needs as they arise
- Engaging in substantive discussions during meeting about action items and issues
- Regularly communicating the work of FPC to constituents

Members indicated it was productive to have a discussion about focus and expectations for the year. The Chair indicated that the group will continue to discuss how to address the challenge of improving communication both reporting out FPC actions to others, and gathering substantive issues for FPC to address. Two questions to keep in mind:

Why does FPC matter? How do we communicate the work of FPC to others?

2. Initial Agenda Items for FPC and FPC Committees (See attachment)

Documents shared included: Standing committee members, Responsibilities of FPC reps on committee, and proposed focus areas/activities/action items for each committee based on End of Year reports and Long Range Planning Committee recommendations on strategic planning. FPC representatives to each standing committee are responsible for convening first meeting of the year, assisting in selection of a committee chair, and sharing the FPC identified tasks/activities/action items.

At the next FPC meeting draft language for COE Constitutional changes will be considered. The proposed changes will focus on:

(a) FPC standing committee membership being reduced by one member by having the FPC representative assigned to each committee serve as one of the assigned committee members for their respective school. Thus standing committees will include 6 members (instead of 7) and one member will be an elected FPC representative.

(b) Changing the selection of FPC Secretary (who moves in the subsequent year to be the FPC Chair) to be based on election by all COE faculty. Elected FPC representatives currently elect the Secretary.

There is also interest in relooking at FPC committee structure overall. This will require major constitutional changes that will take a longer time period to develop, review, and then take to faculty vote. Will consider this at a future meeting to determine the scope of changes needs and a time frame for completion.

FPC policies adopted in 2012-2013 that will be implemented this year:

- Sabbatical selection and Professional Development leave committees. Must be elected committees from across college. Tom Dana will meet with FAC to clarify a process for this to occur this year.
- Marshal policy. Put into effect for Summer 2013 commencement. Faculty have been notified about assigned commencements for this coming year.

Dean's Report

Dean Glenn Good presented brief updates on the following issues:

- COE budget is in good shape, slightly better than last year.
- Concerns about declining enrollments. Need to determine opportunities for maintaining and growing undergraduate and graduate enrollments.
- COE is establishing itself as a leader in online technology and instruction. A role in UF e-campus and high school dual enrollment offerings
- College is well represented in Top 10 initiative proposals for new faculty lines. All involve partnering with other units on UF campus.
- College and Schools determining how faculty merit pool will be awarded.
- Considering recommendations of Shared Services review. Will begin with small steps in designated areas; centralizing grant post award services

Committee Reports

FPC Standing Committee Representatives

Budgetary Affairs Committee: Alyson Adams

Curriculum Committee: Nancy Waldron

Diversity Committee: Jann MacInnes

Faculty Affairs Committee: Tim Jacobbe

Lectures, Seminars, and Awards Committee: Sevan Terzian

Long Range Planning Committee: Diana Joyce

Research Advisory Committee: Jacqueline Swank

Technology and Distance Education Committee: Albert Reitzhaupt

Adjournment

Motion to Adjourn. McCray (moved), Eldridge (second). APPROVED

Meeting adjourned at 3:24 pm