

## LSAC Meeting Minutes 9/14/22

Meeting minutes taken by Valentina Contesse

Attendance (**bolded** were present):

HDOSE: **Hannah Bayne (1)**, Kakali Bhattacharya (2)

SESPECS: **Lee Purvis (2)**, **Valentina Contesse (2)**

STL: **Shelley Warm (1)**, **Bojan Lazarevic (1)**

Dean's Office: **Adams**, Smith-Bonahue

Meeting Called to order at 1:32pm

1. Approval of 9/14 Agenda

### 2. Agenda

- Brief Introductions
- Meeting Goals
  - Elect a chair for this committee
    1. Co-Chair: Shelley
    2. Co-Chair: Bojan
  - Identify a regular meeting time
    1. In preparation for the meeting next week, please identify some possible regular meeting days/times that would work for you this semester using this When2Meet.
    2. Committee members will complete after our meeting.
  - Notes about Committee
    1. Student and faculty awards
    2. Look for email from Amanda about "Tentative" COE Awards
      - a. DEI Award = Diversity Committee?
    3. Last year the committee didn't sponsor a Lecture/Seminar
  - Identify 2-3 goals for committee work this year
    1. **Better communication and dissemination of process to lead a Lecture/Seminar.**
      - a. Fall deadline Oct 15
      - b. Funding is available; based on application determine if it is doable.

- c. Approach specific programs to add this item to faculty agendas.

**2. Work on standardizing the process for reviewing award applications.**

- a. Use examples from Student Scholarship review
- Other Notes
  - Google Drive Folder:
  - Dr. Adams will send document with all awards listed.
  - Co-chairs will confirm information about regular meeting time (using When2meet responses).

Meeting adjourned at 2:00pm.