

Monday, September 26, 2016

Agenda

1. Nominations and election of Chair
2. Setting a meeting schedule for the academic year
3. Reviewing the description of committee responsibilities from the FPC Constitution (see below)
4. Discussion and development initial agenda for the committee's work for AY 2016-17 (please review the links below for FPC-FAC end-of-year reports for AY 2013-14, AY 2014-15 and FPC Strategic Planning Report; come with ideas/proposals for new business)

In Attendance: Thomasenia Adams, Tom Dana, Erica McCray, Paul Sindelar and Kent Crippen

Faculty Affairs Committee. This committee will consist of two people from each school. This committee shall be concerned with policies related to promotion, tenure, search and screen, load, in-service development, sabbatical leaves, etc. It shall also make recommendations to the Dean regarding sabbatical leaves.

FPC Strategic Planning Report <https://education.ufl.edu/faculty-policy/>

FPC-FAC End of Year Reports <https://education.ufl.edu/faculty-affairs-committee/end-of-year-report/>

2015-16 Recommended Changes to the Constitution [FAC Recommended Changes to Constitution FINAL.docx](#)

2015-16 FAC Final Report [Final Report of the Faculty Affairs Committee 2015-16.docx](#)

Minutes

- Kent Crippen agreed to serve as Chair.
- Meetings will be on the 4th Monday of every month at 11am in 2329
- The committee responsibilities were reviewed.
- The committee agreed to take on the following three major items of business for AY 2016-17

A. The continued review of tenure and promotion guidelines for non-tenure track faculty. The committee has a pending decision regarding whether to create a single document describing the guidelines for all positions or to create a unique document for each position, including the recently created Research Scientist positions (see [research scientist.pdf](#), [assistant research scientist.pdf](#))

B. Review the revisions to the [mentoring plan](#) in light of feedback from FPC on 4/25/16. Submit a final version to the FPC Chair for inclusion on the FPC meeting agenda as an action item. Comments from FPC members on April 25, 2016 include the following:

1. Provide concrete evidence that the mentoring policy is not being implemented appropriately before adding an accountability clause;
2. Clarify who (mentor or School Director) is responsible for implementing the plan;
3. The 2016-17 Chair of the FAC is encouraged to contact members of the FPC Diversity Committee as this committee may have useful data pertaining to faculty perceptions of the mentoring they receive in the COE.

C. Ensure follow through of the faculty vote on the revisions made to the committee descriptions in the COE Constitution ([FAC Recommended Changes to Constitution FINAL.docx](#))

Action Items

- Tom Dana to send the position descriptions for Research Scientist.
- Kent Crippen to remind the FPC Chair of the needed vote on the revisions to the committee descriptions.
- Kent Crippen to contact the Chair of the FPC Diversity Committee (Walter Leite) regarding data pertaining to faculty perceptions of the mentoring they receive in the COE.