

**October 6, 2003**  
**Room 158 Norman Hall**

Members Present: Jennifer Asmus, Dale Campbell, Mary Ann Clark (alternate for Silvia Echevarria-Doan), Maureen Conroy, Mirka Koro-Ljungberg, Linda Lamme, Jeanne Repetto (alternate for Terry Scott), Nancy Waldron, Craig Wood, Elizabeth Yeager

Members Absent: Terry Scott, Silvia Echevarria-Doan

Others Present: Dean Rod Webb

Waldron called the meeting to order at 2:10 p.m.

It was announced that Dean Emihovich would attend the next meeting to present the budget and answer questions. If a special meeting is necessary, a message will be sent to all FPC members.

## **Agenda and Minutes**

### *1. Approval of agenda for October 6, 2003*

Asmus made a motion to approve the October 6, 2003 meeting agenda as submitted by Waldron. Yeager seconded the motion. The FPC unanimously approved the agenda.

### *2. Approval of the minutes of the September 22, 2003 meeting*

Lamme made a motion to approve the minutes of the September 22, 2003 meeting. Repetto seconded the motion. The FPC unanimously approved the minutes.

## **Announcements**

1. Mary Ann Clark, John Gregory, and Jeanne Repetto have agreed to serve on the FPC Elections Committee. The election will be held in the Spring 2004.
2. FPC Agenda Committee will meet on Monday, October 20, 2003. Items for the agenda should be forwarded to Nancy Waldron prior to the meeting.
3. COE Fall Faculty Meeting will be Monday, October 20, 2003 from 3:00-5:00 p.m. The location of the meeting will be announced.

4. Dean Emihovich has scheduled times to meet informally with faculty to talk about issues in the College. These meetings will be held this fall on October 20<sup>th</sup>, November 10<sup>th</sup>, and December 8<sup>th</sup> from 11:45 a.m. -12:45 p.m. in the Dean's Conference Room, 158 Norman Hall.

## Committee Reports

### *1. College Curriculum Committee*

Conroy reported that the College Curriculum Committee met September 29, 2003. Course changes were reviewed; however, the committee made a decision to table all changes until further information could be obtained about specific changes. A recommendation was made that departments submitting course changes should have a representative at the meeting in order to answer questions. The committee briefly discussed the Ed.D. and Ph.D. degree issue. The reading courses were discussed, but tabled until the reading faculty has a chance to meet with Dean Emihovich. The next meeting will be Monday, October 27, 2003 from 2:00-4:00 p.m. in Room 158, Norman Hall. Any course changes that need to be considered should be submitted one week prior to this meeting.

### *2. Faculty and Budgetary Affairs Committee*

Allington has been elected as chair of this committee. The committee discussed the involvement of non-tenured and reoccurring faculty in the FPC. It was decided to meet with the faculty members who developed the College's constitution to gain their input. In addition, the committee will develop a document that includes advantages and disadvantages of including non-tenured and reoccurring faculty in the FPC. The next meeting will be Friday, October 20<sup>th</sup> from 1:00-2:00 p.m. in the Special Ed Conference Room.

### *3. Lectures, Seminars & Awards Committee*

Asmus reported that the committee will meet Tuesday, October 7, 2003 at 1:00 pm in the Educational Psychology Conference Room.

### *4. Long Range Planning Committee*

The next meeting will be on October 13<sup>th</sup> at 1:30 p.m. in the Special Ed Conference Room.

### *5. Research Advisory Committee*

Stephen Smith has been elected chair of this committee. The next meeting will be Thursday, October 9<sup>th</sup> from 2:00 – 3:00 p.m. in Room 290.

### *6. Student Recruitment, Admissions & Petitions Committee*

Yeager reported that the committee met on September 24<sup>th</sup>. At this meeting, they reviewed the diversity policy that was submitted by Dr. Vernetson. They recommended that this policy be implemented with changes in the diversity and

minority language. The committee also recommended a college-wide vote for waiving the GRE score at the doctoral level. In addition, the committee discussed the possibility of FPC involvement in the COE Student Forum. No decision was made.

The Committee will have their next meeting Tuesday, October 28<sup>th</sup> at 10:00 a.m.

#### *7. Technology Committee*

No report.

#### *8. Ad Hoc Committee on Doctoral Research Requirements*

The committee will meet Tuesday, October 7, 2003 at 2:30 p.m. in 158 Norman Hall. Bi-weekly meetings will follow.

Koro-Ljungberg reported that the committee discussed the content of research coursework, role of theory, what quantitative and qualitative research skills are expected from doctoral students, and who should be teaching these courses. This discussion will continue.

## **Dean's Report**

There was no Dean's report at this meeting.

## **Unfinished Business**

### 1. Minority Recruitment and Retention Plan

This issue was tabled.

## **New Business**

### 1. Admission to Undergraduate Education Minors

Yeager made a motion that the procedures outlined in Dean Vernetson's memo be approved as stated. Campbell seconded the motion. This memo recommends that students should be required to declare their minors in education between 60 and 100 credit hours.

The FPC suggested a handout would need to be printed stating these guidelines and stating that this guideline would supercede previous policies. It was recommended that there be flexibility for implementing this policy to

accommodate students as needed. The policy will need to appear in the proposed catalog copy.

The FPC unanimously approved the recommendation.

## 2. DAC/FPC Retreat – Report & Next Steps

Dean Webb reported on the retreat. Eleven faculty members were in attendance representing all departments. All FPC members were invited as well as other faculty. The retreat was used to help develop the beginning of a strategic plan. The information discussed at the retreat is only the beginning of dialog that will continue throughout the year. One of the main issues discussed was the decline of graduate enrollment over the last several years. Given that UF's strategic goal is to increase graduate enrollment, this is a concern because our funding is based on fulltime student head count. If the College has a decline in graduate enrollment, it may mean fewer resources. The retreat focused on discussion about what we as a college should do to increase enrollment. Several outcomes of the retreat was that the College should examine alternative forms of course delivery (e.g., distance education, on-line courses), interdisciplinary and certificate programs, and focus on programs that could enroll more graduate students if they had more resources. Wood suggested that the college consider calculating the percent of return on the funding generated over the years to help us make decisions. Webb agreed that this would be important information. In addition, further information is needed about how increases in graduate enrollment will help the college and programs. Webb reported that the Dean's office is looking at resources for helping develop programs that will help to increase graduate enrollment. Waldron summarized the discussion by suggesting that information be disseminated to faculty at the faculty meeting. In addition, departments need to discuss their goals and make decisions about their own programs. Budgets and resources should be considered in the planning and decision making as well.

## Adjournment

A motion was made by Waldron for adjournment and seconded by Asmus. The meeting was adjourned at 3:45 p.m.