

**College of Education
Faculty Policy Council**

Minutes of the October 27, 2014
Regular Meeting
Location: 158 Norman Hall

Attending-

Present: James McLeskey (Chair); Ana Puig (Secretary); Jann MacInnes (HDOSE); Jacqueline Swank (HDOSE); Sondra Smith (HDOSE); Paul Sindelar (SESPECS); Hazel Jones (SESPECS ALT); Albert Ritzhaupt (STL); Maria Coady (STL); Diana Joyce Beaulieu (SESPECS); Elayne Colón (SESPECS); Alyson Adams (STL); Glenn Good (Dean), Thomasenia Adams (Associate Dean); Nancy Waldron (Associate Dean); Tom Dana (Associate Dean).

Absent: Linda Lombardino (SESPECS); Swapna Kumar (STL)

Addendum to the Agenda

An action item from the Faculty Affairs Committee was added to the agenda before approval. This action item addressed a proposed amendment to the constitution regarding who is eligible to be chair-elect and chair of FPC.

Approval of the Agenda

Motion to approve the agenda.
Joyce Beaulieu (moved), Sindelar (second).
Agenda approved by unanimous vote.

Approval of Minutes

Motion to approve minutes from the September 29, 2014 meeting of FPC.
Joyce Beaulieu (moved), Sindelar (second).
Minutes approved by unanimous vote.

Dean's Report

Dean Good noted that perceptions of incoming President Kent Fuchs have been very positive. "People around the country say that we did well." President Fuchs has a great background with experience at different universities. He is an engineer, and the engineering school is excited about this. The COE should be in good shape given the productivity of the faculty.

Norman Hall renovation plans have been favorably reviewed by the SUS Board of Governors, and continue to move forward. President Fuchs will have to endorse the direction we are going. Dean Good expects this to happen. The next step will be to authorize funding for architectural planning, and we will then work on plans for the renovation. There will likely be displacement of some people during the renovation. The construction is limited because Old Norman is considered a National Historic Site. There will be logistical problems with the remodeling. Renovation needs to be completed because there "is a lot that is wrong with this building." There are lots of possibilities, and many unknowns.

Action Items

Approval of Student Members of the College Curriculum Committee

Hazel Jones noted that the CCC has recommended that their undergraduate representative, Caley Rappa (STL) continue through this academic year, as she only served one semester last year. She then described the selection process for the Graduate Student Representative to the College Curriculum Committee. An email was sent to all graduate students in the college detailing the responsibilities of the position, and asking for nominations or self-nominations. Graduate students were asked to submit their name, their advisor's name, and a brief statement regarding why they would be a good representative on the CCC. The CCC will review the nominees and make a final decision.

Motion to approve Caley Rappa as Undergraduate Representative to the CCC.

Joyce Beaulieu (moved), Ritzhaupt (second)

Motion approved by unanimous vote.

Motion to approve the process for selecting a Graduate Student Representative to the CCC.

Joyce Beaulieu (moved), Puig (second)

Motion approved by unanimous vote.

Amendment to the Constitution

The FAC submitted a motion to amend the constitution. Alyson Adams moved “that the COE Constitution be changed to make both tenured, and promoted faculty who are non-tenure line eligible for election as FPC Chair-elect.”

Motion to approve the amendment.

Adams (moved), Sindelar (second)

Discussion on the motion: there was concern expressed that if there is friction between administration and FPC, a non-tenured Chair could be put in a precarious position. By changing the parameters of “eligible faculty,” the pool of possible faculty members eligible to become FPC Chair-elect increases by about 7 people. It was recommended that a comma be added between “tenured” and “promoted” in order to clarify the meaning of the motion (accepted as a friendly amendment). It was noted that this proposed amendment is more inclusive of all faculty. Non-tenure line faculty are already doing important work in the college. Concerns were expressed that the two-year term of appointment may continue to be an issue in attracting nominees for the Chair-elect position, and that including the College Curriculum Committee chair as part of the Chair-elect's role is a substantial responsibility.

Sindelar called the question. Motion approved by unanimous vote.

An ad hoc committee consisting of James McLeskey, Diana Joyce Beaulieu, and Sondra Smith was appointed to draft constitutional language related to the approved motion. This language will be brought to the next meeting of FPC for approval.

Information Items

- The Long Range Planning Committee is working on language to amend the section of the COE constitution that addresses faculty search committees (Article V). This section does not currently include language related to non-tenure track positions or searches for directors/administrators. The LRPC will prepare a draft of the proposed constitutional language to submit for consideration by FPC in November.
- The LRPC will reexamine the 2011 “COE Strategic Plan” and the 2012 “Continued Discussion on Strategic Planning Reports” to identify the following: progress related to issues addressed in the Strategic Plan, any pressing areas that may still need to be addressed or updated, and changes that may be needed in lieu of educational trends over the last few years that influence the work we do.

Committee Reports: Committee Reports were received from Budgetary Affairs, Curriculum, Diversity, FAC, Lectures, Seminars and Awards, Long Range Planning, RAC, and Technology and Distance Ed were provided. They are briefly described here:

- *Budgetary Affairs*- Maria Coady will serve as chair of the BAC, Stephen Smith will take notes. The committee met on October 1. Dean Good provided a budget update. There was a discussion regarding the RCM model and how it may change. The BAC then discussed agenda items that were carried over from last year, and set an agenda for the rest of the year. Meetings will be the first Wednesday of the month from 2-3 p.m.
- *Diversity*- Jann McInnes reported, and will serve as chair. The committee met on September 30. The main goals were to meet new committee members and review recommendations from last year’s committee. The Diversity Committee will use data collected last year to create action items for this year.
- *Faculty Affairs*- Alyson Adams reported. Sondra Smith will serve as chair, and Kristen Kemple will take notes. The FAC will meet in November and December. The next agenda item for the committee will be to look at the Professor of Practice role.
- *Lectures, Seminars, and Awards Committee*- Albert Ritzhaupt reported. The committee met last month and Dean Adams charged them with handling the National Educator of the Year Award for the college. Applications were reviewed and recommendations made. The next meeting is scheduled for October 28. The committee will discuss the organization of a college-wide lecture series. Kristina DePue will serve as Chair. Elizabeth Washington, who is on sabbatical, will be replaced on the committee by Susan Butler.
- *Long Range Planning*- Diana Joyce Beaulieu reported. The LRPC met on October 14. See the notes under Information Items in these minutes regarding the agenda items that are being addressed by the LRPC.

- *Research Advisory*- Jacquelyn Swank reported. Sevan Terzian will serve as chair. The RAC met on October 21. The committee discussed the guidelines for the CRIF awards and the possibility of creating a proposal for one larger and two smaller awards. The committee will continue this discussion at their next meeting on November 18 at 2 pm.
- *Technology and Distance Education* – Ana Puig reported for Swapna Kumar. The committee met on October 14, and will meet again on November 14. Jeanne Repetto and Bruce Mousa will serve as co-chairs. Last year the committee worked on a plan for the transition from Moodle to Canvas. This year they will 1) get a Canvas transition update to identify what needs to be done moving forward; 2) discuss how faculty development for the Canvas transition can be offered not only to full-time faculty, but also to adjunct instructors; and 3) develop some best practices based on the Markers of Excellence rubric for online courses (e.g., a self-audit checklist an instructor can use).

Discussion item

- There was a brief discussion regarding the importance of ensuring that President Fuchs is aware of the fine work that is being done in the College. He will be invited to the Spring COE Faculty meeting.

Adjournment

Motion to adjourn.

Ritzhaupt (moved), Sindelar (second)

The meeting adjourned at 3:29 p.m.