

**College of Education
Faculty Policy Council**

Minutes of the October 28, 2013
Regular Meeting
Location: 158 Norman Hall

Attending

Alyson Adams (STL), Diana Joyce Beaulieu (SESPECS), Linda Eldridge (HDOSE), Ester de Jong (Chair – STL), Linda Lombardino (SESPECS), Jann MacInnes (HDOSE), Erica McCray (SESPECS), Albert Ritzhaupt (STL), Jacqueline Swank (HDOSE), Sevan Terzian (STL), Pedro Villarreal (HDOSE), Nancy Waldron (Secretary – SESPECS), Thomasenia Adams (Associate Dean), Glen Good (Dean)

Absent: Tim Jacobbe (STL)

Approval of the Agenda

Eldridge (moved), Ritzhaupt (second)
Agenda for today's meeting approved.

Approval of Minutes

Joyce Beaulieu (moved), Villarreal (second)
Minutes from 09/30/13 FPC meeting approved.

Announcements

- November 25th, 2013 – 3:00-5:00pm in NRN 250 - College Faculty Meeting

Action Items

- None this meeting

Discussion Items

1. Discussion of the role of FPC and standing committees in developing and approving college policy.
 - FPC representatives to each standing committee presented the balance of policy and operational tasks expected this year. FPC reps highlighted policy items that are likely to come forward to FPC for action including: guidelines for using salary savings and IDC (BAC) and choices/decisions for alternative and substitute courses to meet doctoral research requirements (CCC).
 - Discussion focused on the distribution of policy items/tasks across the standing committees. A few committees produce the majority of college policies (Faculty Affairs, Curriculum Committee); other committees have forwarded fewer policies (Diversity, Research Advisory).

- A thematic analysis of existing college policies was presented and discussed. Policies approved by FPC since 2001 generally address: Tenure and promotion, Academic issues, Budgetary issues, Operation of FPC and committees. Observations about college policies:
 - Many policies were developed when FPC initially established.
 - There is a need for policies to be reviewed and potentially updated.
 - Do the policies reflect issues/areas that faculty should be involved in?
 - Are there areas missing? It was noted that technology and distance education is an area not addressed in existing policy. Given the significant focus and impact on faculty work, this is an area that should be addressed.
 - Are there areas where faculty should be involved in making policy recommendations?
 - Are there areas where faculty should be consulted but don't necessarily require policy? For example in LRP discussed development of position description for Associate Dean of Student Services. What is the role of faculty in administrative searches?
 - Faculty should focus on what is meaningful for people across the college. It was noted that you can have too much policy.
 - Future discussions should focus on how we engage more committees in analyzing college policy needs, reviewing and updating existing policies, and proposing new policies?

FPC Updates

1. Adoption of new LMS - Learning Management System (Albert Ritzhaupt)
 - Update provided by Technology Committee representative regarding the university and COE move to a new LMS for online/distance education. It appears likely that the choice will be either Canvas or Sakai. The COE Technology Committee is in the process of developing a transition/migration plan for the college to move from Moodle to the selected LMS. This will be a multi-semester process that is likely to begin during 2014-2015.
2. PK Yonge representation on college committees (Ester de Jong)
 - A specific question has arisen as it relates to Promotion decisions for PKY faculty. All PKY promotion cases are reviewed through the COE Promotion and Tenure Committee. Past P & T committees have noted the challenges of making decisions and the need for additional information to assist in interpreting promotion criteria and the evidence provided in promotion cases. Contact being made with PKY faculty representatives to discuss options.

Dean's Report

Dean Glenn Good addressed the following topics:

- General update on faculty and administrative searches in the college - Math Ed, Higher Ed, STL Director, Assistant/Associate Dean of Student Affairs, and 3 top ten initiative positions (Large data sets, Early Childhood). College is submitting 5 more proposals for the most recent round of Preeminence faculty hiring.
- COE involvement in e-Campus and online dual enrollment classes.
- Declining enrollments in COE consistent with state and national trends in Colleges of education. A concern under RCM because this could result in a reduction in state appropriations in the future.
- Continuing to press for Norman Hall building renovations. In top 3 of campus plans for renovation.

Standing Committee Accomplishments – See “Attached Report”

Reminder to committee chair and FPC representatives to send minutes from each meeting to FPC secretary to be posted on committee website. If appropriate, encouraged to include key agenda items in advance meeting notices to college faculty. This may facilitate greater participation in committee meetings.

Budgetary Affairs Committee: Alyson Adams
Curriculum Committee: Nancy Waldron
Diversity Committee: Jann MacInnes
Faculty Affairs Committee: Tim Jacobbe
Lectures, Seminars, and Awards Committee: Sevan Terzian
Long Range Planning Committee: Diana Joyce
Research Advisory Committee: Jacqueline Swank
Technology and Distance Education Committee: Albert Reitzhaupt

Adjournment

Motion to Adjourn

Joyce Beaulieu (moved), Terzian (second)

APPROVED

Meeting adjourned at 3:51 pm