

**UF College of Education
FPC Technology and Distance Education Committee**

**November 16, 2017
(1:00-2:00 pm) in NRN 1411**

Minutes

In Attendance: Jason Arnold, Domenic Durante, Cynthia Griffin, Linda Eldridge, Shon Smith, Vivian Gonsalves, Kent Crippen

Approval of Minutes: Second meeting of the fall semester

AREAS OF DISCUSSION

Quality Matters Standards/ FPC Peer Review: After an extended discussion of the peer review of online courses process (*FPC Peer Review Revision 2 – in Dropbox in the “2017” folder, among “April 2017” documents*), the committee verbally agreed to remove this item from its agenda as the peer review process involves faculty rights and evaluation.

Blue Ribbon Course (BRC) process: The committee will continue to address the BRC process. A three-part process was suggested involving: (1) faculty reviews, (2) ETC review, and (3) student evaluations. A possible monetary award for a BRC-designation was discussed.

Adjunct faculty and modifying online courses: Clear guidelines need to be set forth regarding what adjuncts can and cannot do related to course changes. Program area faculty should address adjunct faculty roles in courses and provide oversight.

ACTION ITEMS

- Remove further discussion of the peer review process for online courses from the committee’s agenda items.

Minutes approved at the January 23, 2018 meeting