

FPC – RAC Summary Report for AY 2018-2019

Committee members:

Thomasenia Adams (Dean)

SESPECS: Linda Lombardino (chair) and Christopher Anthony

HDOSE: Corrine Manley and Issac McFarlin

STL: Julie Brown and Zihui Fang

Charge for AY 2018-2019: (1) Make recommendations to Dean Good for award applicants; (2) Develop a space allocation form for Dean Dana (see appendix).

Meeting dates	Agenda and Actions
10/1/2018	<ul style="list-style-type: none"> • RAC was charged with reviewing applications for grant competition and other rewards • RAC was charged with developing a document for faculty to use when requesting space for research, labs, etc. in COE
11/20/2018	<ul style="list-style-type: none"> • RAC discussed criteria for ROF up-coming competition • RAC began to conceptualized questions for the space request document
1/16/2019	<ul style="list-style-type: none"> • RAC felt that one application for the university-wide ROF application was not eligible for moving forward • RAC revised eligibility criteria for up-coming CRIF –L and CRIF-S awards
2/12/2-19	<ul style="list-style-type: none"> • Linda Lombardino and Corinne Manley met with Tom Dana to discuss his ideas for the development of space allocation guidelines
2/25/2019	<ul style="list-style-type: none"> • RAC reviewed a draft of the space allocation questionnaire, and made recommendations for revisions • RAC reviewed the one applicant for the UFRF and voted to recommend the candidate for this award to the Dean’s office. The recipient of the award was <i>Ester De Jong</i>
3/18/2019	<ul style="list-style-type: none"> • RAC reviewed three applications for the Excellence Award for Assistant Professions Award and made a recommendation to the Dean’s office. The recipient of the award was <i>Joni Splett</i> • RAC made final revisions of the space request document draft

3/20/2019	<ul style="list-style-type: none"> Linda Lombardino sent a draft of the space request document to Tom Dana (document shown in appendix)
4/1/2019	<ul style="list-style-type: none"> RAC reviewed 2 applications for CRIF-S and three application for CRIF-L and made one recommendation for each award to the Dean's office. The recipients of the CRIF-L award were <i>Mark Pancheco & Julie Brown</i>. The recipient of the CRIF-S award was Chris Redding
4/1/2019	<ul style="list-style-type: none"> Research opportunity Seed Fund (ROF) –one applicant applied. The committee recommended that this application <i>not be sent forward</i> to the university-wide competition. Recommendations were made for improving the proposal for possible submission in the future.
4/10/2019 (online meeting)	<ul style="list-style-type: none"> RAC received 2 applications for the Dennison Teacher Researcher Excellence Award and make one recommendation to the Dean's office. The recipient of the award was <i>M. MacDonald</i>
4/10/2019 (awarded through another committee)	<ul style="list-style-type: none"> The recipient of the Academy of Distinguished Teaching Scholars award was <i>Buffy Bondy</i>
5/2019 (online meeting)	<ul style="list-style-type: none"> RAC received 3 applications for the Dennison Teacher Researcher Excellence Award and made a recommendation to the Dean's office. The recipient of the award was ...
6/23/2019 (online meeting)	<ul style="list-style-type: none"> RAC received 5 applications for the Irving and Rose Fien Endowed Professorship Award and made a recommendation to the Dean's office. The recipient of the award was <i>Zhihui Fang</i>
7/2019 (online meeting)	<ul style="list-style-type: none"> RAC received 5 applications for the B.O. Smith Professorship award and made a recommendation to the Dean's office. The recipient of the award was <i>Angela Kohnen</i>

Appendix

Draft (4/2019) Space needs checklist

Please complete this questionnaire as soon as you anticipate a need for space. Grant space needs are negotiated with the post-award office once a project is funded. All other space needs will be negotiated directly with the Associate Dean. Due to the fact that space is a limited commodity, all space allocations will be determined, in part, by COE priorities. Space sharing may be requested during the negotiation process due to limited availability and space that goes unused or underused may need to be repurposed. While space cannot be determined by a single factor, priority will be given to funded projects or projects with a high probability of future funding. The completion of this checklist will help us utilize space with maximum efficiency and flexibility.

General space needs

grant-related activities

other activities such as assignment of journal editor (please explain)

Project funding status

funding pending

funding approved

no funding (please explain)

Grant demographics

Name of primary investigator:

School in COE:

Full project citation:

Funding agency:

Starting date:

Ending date:

Total budget and budget per year (if applicable)

Indirect costs:

Specify type of grant funding

research

personnel preparation

na (please explain)

Is dedicated space required by the funding agency?

no

yes (please explain)

Is this a new project or a continuation?

new project

continuation

NA (please explain)

Project personnel

List paid project personal with space needs	% time on project

List unpaid project Participants (e.g., graduate students) with space needs	% time on project

Space specifications

Percentage of work anticipated to be conducted on-site ? _____

Percentage of work anticipated to be conducted off campus? _____

Anticipated use of space

_____ storage

_____ meetings

_____ data collection (laboratory)

_____ other (please explain)

List other environmental requirements (e.g., lighting, acoustics).

Do you expect to need use of the space on a full-time or a part-time basis?

If your space needs are part-time, about how much time per week is needed?

Are you open to sharing space based on a set schedule if the need arises?

Are you open to repurposing the space if at some point needs change over the course of the funding?

Do you anticipate a need for bridge space (i.e., interim between funding periods)

no _____
yes _____ when _____?

Do you have a preferred location for space?

_____no
_____yes (please explain)

Signature _____

Date: _____