

FPC Distance Education and Technology Committee: 2019-2020 Final Report

Committee Chair: Bojan Lazarevic

Committee Members: Tom Dana, Linda Eldridge, Jann MacInnes, Penny Cox, Dongho Kim, Vivian Gonsalves, Cheng Li, Bojan Lazarevic

Dates of Committee Meetings:

- October 08, 2019
- November 13, 2019
- December 4, 2019
- January 22, 2020
- February 19, 2020
- March 24, 2020
- April 22, 2020

Tasks Undertaken:

- Continued work related to the Blue Ribbon 2 Course initiative (BRC). The Blue Ribbon 2 presentation event was initially scheduled for March 13th, 2020 however, the event was canceled due to the health concerns caused by COVID-19.
- Discussed ways to best implement Quality Assurance for Online Courses including UF Markers of Excellence and Quality Matters Standards
- Discussed and decided that proctoring system must be used for courses that has any assessment equivalent 50% or more online, and assignments that take up 10% or above out of total grade score.
- Conducted webinar on January 28th, 2020 focused on the following topic: *Plagiarism and Proctoring Tools*.
- Discussed ways to support faculty who are interested to engage in the course mapping process. For faculty who are seeking to create new online courses, the ETC office will require from them to create a course map. For old courses, ETC suggests they develop a course map as they engage in revisions.

Considerations/Recommendations for 2020-2021:

- Continue work related to the Blue Ribbon 3 (BRC) process for online courses.
- Explore possible strategies for implementing Badges for the BAES program.
- Consider a mandatory training for future online instructors.
- Investigate possible approaches to support faculty efforts in the process of implementing online quality standards.