

**Contract Number C15-113 Between  
Early Learning Coalition of Miami-Dade/Monroe Inc.  
and the University of Florida Board of Trustees**

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**ATTACHMENT 1  
STATEMENT OF WORK**

**Project: Community of Practice Apprenticeship Support Program**

**Purpose:** Enhance design and facilitation capacity of selected cadre of Quality Counts Technical Assistance providers to offer training and support around the facilitation of Communities of Practice to participating Quality Counts center directors and teachers.

**Scope of Work:** Provide an apprenticeship experience to selected cadre of Quality Counts Technical Assistance providers, specifically focused on designing, facilitating and providing follow-up support for participating Quality Counts center directors and teachers.

**Goals:**

1. Enhance design and facilitation skills for selected cadre of Quality Counts Technical Assistance providers.
2. Establish and sustain communities of practice as a job-embedded structure for on-going professional development/support for early learning practitioners.
3. Increase and improve collaboration within and across early learning programs.
4. Increase the number of trained Community of Practice facilitators within ELC programs.

**Deliverables:**

Sub-contractor will:

1. Co-design and co-facilitate a design studio experience for selected cadre of Quality Counts Technical Assistance providers.
2. Provide an apprenticeship experience and on-going coaching designed to build knowledge and skills to successfully design and lead training experiences for additional cohorts of Community of Practice facilitators.
3. Establish a Community of Practice to deepen and sustain learning of participating Quality Counts Technical Assistance providers.
4. Provide in person and virtual follow-up support throughout the year.
5. Employ a process for documenting learning and growth of Quality Counts Technical Assistance providers throughout the year.