

**University of Florida
Career Resource Center - Employer Development
Graduate Student Position Description 2014-15**

Graduate Intern – Campus Partnerships Employer Development Focus

The incumbent will assist with programmatic outreach to new and inactive employers for the purpose of creating employment and educational opportunities for UF candidates. Assist in the implementation and assessment of the campus connections employer outreach strategic plan (“Gators Hiring Gators Initiative”). Establish a recurring program plan to connect University of Florida alumni, parents, and associates to the Career Resource Center (CRC), in order to increase employment connections and enhance student education. Conduct outreach and establish partnerships with employers to establish or strengthen recruitment and educational connections for UF candidates. Work with the Assistant Director for Employer Development (Florida) to create and conduct presentations to employers, students and campus partners to support the CRC. Assist with career fairs and career-related events, college liaison activities, and the development and implementation of programmatic goals for the Employer Relations Team to support the overall CRC mission and goals.

The incumbent would work for 20 hours per semester for a stipend of \$2500 per semester.

For questions, contact Stephanie Swanz (StephanieSw@crc.ufl.edu 352-273-2305).