



Division of Student Affairs
Dean of Students Office

The Student Conduct and Conflict Resolution (SCCR) Graduate Assistant works with the Director and Assistant Directors of SCCR to resolve a variety of conflicts and conduct issues within an innovative and nationally recognized conduct model in the University of Florida Dean of Students Office. SCCR focuses on resolving student conduct complaints using a variety of conflict resolution options including: conflict coaching, facilitated dialogues, mediation, restorative justice, and various forms of adjudication. Responsibilities will include the ability to:

- Serve as a resolution officer for UF Conduct Code violations
- Conduct information meetings for students charged with Honor/Conduct Code violations
- Serve as an investigator for allegations involving student organizations including Greek organization and hazing accusations
- Review incident reports and assign relevant charges
- Facilitate the bi-weekly Ethical Decision Making Seminar
- Assist in the recruitment and selection of the Student Conduct Committee
- Serve as a Teaching Assistant for the Student Conduct Committee Training course
- Participate in Title IX, mediation, and restorative justice trainings
- Conduct SCCR outreach sessions at Preview and Student-Athlete Orientation, Study Abroad Pre-Departure Sessions, and other presentation requests.
- Act as an Emergency Dean on-call for the University of Florida
- Act as a member of the University of Florida Protest/Safety Team
- Coordinate the Expungement Review process
- Facilitate the Football Game Day Violation Conduct Process
- Co-Advise the Student Honor Code Administration.
- Assist the Director and Associate/Assistant Directors with various projects as needed

The ideal candidate for this position will have been highly involved as an undergraduate student with skills including balancing multiple, competing priorities, agility and creativity while thriving in a fast paced environment. The ideal candidate will also be engaging and compassionate with a diversity of individuals and role model professionalism.

Salary includes in-state tuition waiver for 9 credit hours, \$15,000 stipend for an academic year (fall and spring semester) & GatorGradCare (health insurance).

The Foundation for The Gator Nation

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