



# Certified Teacher - English/Language Arts

## Location: AMIkids Gainesville (Micanopy, FL)



	<b>Job Title:</b> Job Title:	Certified Teacher - English/Language Arts	<b>Location:</b>	AMIkids Gainesville (Micanopy, FL)
	<b>Salary Range:</b>	Not Disclosed	<b>Req.#:</b>	07/12-16
	<b>Education Required:</b>	Bachelor's/Master's in Education	<b>Travel Required:</b>	Limited
	<b>Licensure/Certification Required:</b>	<b>Highly Qualified Certified Teacher Certification, Driver's License</b>	<b>Licensure/Certification Preferred:</b>	Full Time
	<b>Applications &amp; Resumes Accepted By:</b>	<b>To apply please send your resume to <a href="mailto:gainesville-bm@amikids.org">gainesville-bm@amikids.org</a> and put "Applicant – Teacher English" in the subject line and</b> <b>Apply online at <a href="http://www.AMIkids.org">www.AMIkids.org</a>, Click on "Get Involved", click on "Join Our Team", search for this position</b>		
	<b>Job Description</b>			
	<b><u>MUST HAVE CURRENT FL TEACHING CERTIFICATION IN ENGLISH OR LANGUAGE ARTS</u></b>			
	<b><u>Position Summary</u></b> The Certified Teacher serves in the instruction and guidance of students within the appropriate grade or academic level. Employees in this job classification are responsible for adhering to recognized curriculum standards, and compliance with instructional guidelines as defined by the local School District and educational systems. Employee performs all work as outlined in the educational component of the Personal Growth Model (PGM). Work includes course delivery, administration of tests (or equivalent course criteria), and the tabulation and submission of students' final course grades. Incumbents perform essential functions as outlined herein according to the specific course or discipline of assignment.			
	<b><u>Essential Job Functions</u></b> Establishes effective Interpersonal skills to encourage positive cooperation in the work place, and increase team success through meaningful interactions in operations and services. <ul style="list-style-type: none"> <li>▪ Maintains open communication for the development of effective working relationships with all levels of staff and colleagues, as well as external agencies and professionals; develops and maintains community relations and effective key customer and contractor contacts.</li> <li>▪ Develops respectful, trusting and enthusiastic work environment to encourage innovative problem solving and creative youth development; acts under the principals of professional conduct ethics, and AMIkids' values.</li> <li>▪ Participates in staff meetings and interactive training in open communication and for the dissemination of information, e.g., problem resolution, policy interpretation, procedural changes.</li> </ul> Provides effective Leadership to motivate and guide students toward the successful accomplishment of established educational goals and objectives; develops a successful and productive learning environment; ensures compliance with all applicable local, State and Federal regulatory and contractual requirements governing academic programs <ul style="list-style-type: none"> <li>▪ Assesses and evaluates academic needs of students; provides professional instruction and teaching to a diverse population of students as appropriate to the specified course or discipline and academic level, e.g., general education students, at risk, and/or disabled students.</li> <li>▪ Researches, selects, prepares, and maintains appropriate educational development plans, materials, equipment, and resources for each student.</li> </ul>			



- Adheres to established standards regarding curriculum delivery and requirements as established by the School District and applicable educational systems appropriate to the specified course or discipline; adheres to all contract and state educational guidelines and quality assurance requirements.
- Delivers instructional material within established academic guidelines and in support of the AMIkids Personal Growth Model; performs all duties in accordance with all applicable policies and procedures.
- Organizes and effectively communicates class/course objectives, standards, and requirements for successful achievement, e.g., syllabi, tests, specific tasks.
- Provides guidance and assistance to students as needed in order to ensure appropriate assimilation of the course content in an effort to support student success and achievement; serves as an academic advisor and positive role model for assigned students.
- Administers tests and conducts evaluation and grading as applicable to the students' specific assignments.
- Calculates student scores and grades and submits students' final class/course grade(s); assists in the completion of student transcripts and educational assessment programs; manages the documentation of Carnegie Units (high school credits) for each student in coordination with the Lead Teacher; assists in the preparation for placement of graduating advisees.
- Identifies and determines appropriate course of action necessary for the resolution of students' academic or behavioral issues and concerns.
- Coordinates all student activities with the Lead Teacher, Director of Education, Program Manager, Director of Operations and/or Executive Director.
- Prevents and intervenes in student altercations and incidents; refers advanced disciplinary issues to appropriate staff/personnel.
- Ensures all appropriate measures are in effect for special needs students.
- Administers first aid and CPR during emergencies in accordance with American Red Cross standards and conducts and practices emergency evacuation procedures; administers student medication(s) in accordance with doctor's orders.
- Performs home visits as dictated by program standards and/or state contract as needed.
- Performs related duties for which the incumbent is qualified as necessary.

**Minimum Education, Training and Experience**

Bachelor's Degree in Education, the academic discipline being delivered, or related field; supplemented by a demonstrated aptitude for working with at risk and troubled youth; or any combination of education, training and experience equal to or greater than defined regulatory requirements.

**Certifications, Licenses and Registrations**

Must satisfy criminal background check and drug screening as defined by state requirements.

**Must possess and maintain current Teaching Certification, and all necessary academic certifications;** NCLB highly qualified designation preferred for the discipline being delivered.

Must satisfy physical abilities and medical testing as defined by federal regulations.

Must obtain and maintain appropriate crisis intervention and physical restraint training and certification as defined by state requirements, e.g., Protective Action Response (PAR), Nonviolent Crisis Intervention (NCI), Crisis Prevention Institute (CPI), Safe Crisis Management (SCM).

Must obtain and maintain current CPR and First Aid Certification by nationally recognized organization.

Must possess and maintain valid driver's license in the state of employment; may be required to obtain and maintain a Commercial Driver's License (CDL) with passenger and school bus endorsement.

*AMIkids is a non-profit dedicated to helping troubled youth develop into responsible and productive citizens. AMIkids' mission is to protect the public safety and positively impact as many youth as possible through the efforts of a diverse and innovative staff. AMIkids works in partnership with youth agencies, local communities and families.*