

Cade Museum for Creativity + Invention

Position Title: STEAM Education/Teaching Intern

Department: Programming

Classification: Un-paid internship, can but does not require academic credit

Reports to: Program Director

Mission:

To inspire creativity, future inventors and early entrepreneurs.

The Cade Museum for Creativity + Invention is looking for a passionate, engaged and committed volunteer to assist the staff in programs and curriculum development. The internship will provide the student with real-world experience in:

- Small classroom/Wet Lab/Fabrication Lab settings with students ages 6-16
- Curriculum research and development
- Class preparation
- Informal science education techniques in the STEAM fields

Job Description

- Assist Program Director with class and program research and development
- Assist Program Director with curriculum writing
- Assist Program Director with class facilitation
- Assist Program Director in scheduling of school fields trips, volunteers and special programs
- Special projects as assigned

Qualifications

- Great attitude
- Self direction and initiative
- Strong verbal and written communication skills (informal and formal)
- Strong background and/or interest in science and technology
- Proficient in Microsoft Office Suite

Schedule: between the hours of 9 a.m. and 5 p.m. Tuesday-Saturday. Min. of 10 hours/week.

How to apply:

- Submit a resume with relevant courses taken and experience and cover letter to: Alexandra@cademuseum.org. Please save your files in one document as follows: Lastname_firstinitial_adminintern (ex. Smith_J_adminintern.docx or .pdf)
- Fill out the volunteer web form on our website: www.cademuseum.org