

Anita Zucker Center for Excellence
in Early Childhood Studies

Administrative Office
College of Education
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Hourly Research Staff Opening

This OPS (hourly) research staff position will be part of the Anita Zucker Center for Excellence in Early Childhood Studies at the University of Florida. This position is supported by the BEST in CLASS-Web research grant, which is funded by the Institute of Education Sciences, US Department of Education. This position is designed to assist in the implementation of research activities related to the grant, including data collection and professional development activities in early care and education settings.

Applicants should demonstrate the ability to work effectively individually and as part of a team and conduct various research tasks (e.g., data collection and entry), and have strong verbal and written communication skills. Preferred candidates will have experience in professional development and classroom-based instruction.

ESSENTIAL FUNCTIONS OF THE JOB AND THE PERCENTAGE OF TIME SPENT ON EACH FUNCTION

This position assists in implementing research activities related to the BEST in CLASS Web-based grant, which uses a practice-based coaching professional development approach to reduce problem behaviors in young children served in early care and education settings. This individual in this position will be responsible for using technology-based training on the BEST in CLASS-Web practices and collecting quality assurance data to ensure fidelity of both implementation and intervention practices (50%).

This position will assist the principal investigator and project coordinator with the collection of study data to ensure fidelity of both implementation and intervention practices (45%).

Other duties as assigned related to carrying out activities in support of project objectives (e.g., copying materials, organizing files) (5%)

The expected hours for this position are Monday to Friday – 08:00 a.m. - 05:00p.m. This position, however, requires flexibility. Travel across north and central Florida is required.

EDUCATION, TRAINING, AND EXPERIENCE Minimum Qualifications:

Bachelor's degree in early childhood education, special education, psychology or a related field.

Preferred Qualifications:

- Knowledge and experience of typical and atypical child development
- Knowledge and practice in using the developmental systems framework for social and emotional competence
- Experience in coaching and mentoring of professionals
- Effective communication, collaboration, and interpersonal skills for building an environment with a common focus, promoting initiatives, and conveying expectations
- Demonstrated strength in organization, communication skills and efficiency in meeting deadlines
- Knowledge of Windows and applications such Word and Excel

This position requires a valid Florida driver's license

This position requires a criminal background check

COMPENSATION

This compensation for this position is \$15/hr. Given this position is 40 hours per week, the employee could be eligible for health insurance benefits as part of the Affordable Care Act. Please see information below found at <http://hr.ufl.edu/benefits-rewards/health/aca/>

The Patient Protection and Affordable Care Act commonly referred to as ACA, was passed under Health Care Reform legislation in March 2010. One of the goals of Health Care Reform was to help provide affordable health care to all Americans while at the same time reducing health care costs. ACA was enacted primarily with the aim to expand and strengthen patient protection rights. Since 2010, a number of favorable changes have already occurred such as expanding dependent coverage under family health plans. The ACA has both employer and individual mandates for health insurance requirements.

In compliance with the employer mandate, the state of Florida has expanded benefits eligibility to individuals hired into OPS positions and in other temporary job classifications who work on average 30 hours per week over the state's defined measurement period. If determined eligible by the state, the temporary employee will receive a notification regarding their eligibility and enrollment instructions from People First, the state of Florida's third party administrator.

APPLICANTS

All interested applicants should send a resume, cover letter, and three references to Dr. Maureen Conroy, Co-director, Anita Zucker Center for Excellence in Early Childhood Studies: mconroy@coe.ufl.edu.