



# Downtown Doral

## CHARTER UPPER SCHOOL

### Upper School Teacher Vacancies

Downtown Doral Charter Upper School's mission is to provide our students with a comprehensive dual curriculum and bicultural/bilingual education through language acquisition and innovative programs, facilitated by a highly-qualified staff promoting students' academic excellence creating future world leaders.

Position	Reports To	Position Type
Upper School Teacher Grades 6-12	Principal	Full-time /Salary / Exempt 7:00 am - 3:30 pm
Work Schedule	Salary Range	Start Date
10-Month Position	\$44,800-\$54,000 depending on experience	August 2019

#### POSITION VACANCIES

Middle School Science  
 Middle School Math  
 Middle School Language Arts  
 Middle School Reading  
 Middle School Social Studies  
 Physical Education Teacher  
 Music Teacher  
 Art Teacher  
 Digital Art  
 Portuguese

High School Biology  
 High School Chemistry  
 High School Algebra 1  
 High School Geometry  
 High School Algebra 2  
 High School Social Studies  
 High School English  
 Journalism  
 Spanish  
 Italian

#### JOB PURPOSE

Instructional position responsible for the educational leadership of students in a group or class in an innovative charter school. The educational leader is expected to understand and demonstrate the use of the school's curriculum, student instruction and assessment to maximize educational achievement for all students; work collaboratively to ensure a working and learning climate for all students that is safe, secure and respectful. Implementing strategies to reach the multiple intelligences of students through creative lessons is required.

#### DUTIES AND RESPONSIBILITIES

- Understands central concepts, tools of inquiry, and structure of the discipline(s) taught and makes the subject matter meaningful to students.
- Develops and implements a data-driven, strategic planning system including course, unit and lesson plans.
- Develop lesson plans that ensure the attainment of state learning standards and the additional specific grade-by-grade learning standards set forth in the charter.
- Uses data for continual improvement.

- Uses classroom processes that support effective teaching and learning to promote high student achievement, designing lessons to promote all students engaged in learning all the time through such strategies as active learning, hands-on application, and teacher-student and student-student conversations about the learning.
- Manages student misconduct promptly and resolves conflict and crisis effectively.
- Provides students and parents with timely data for improvement in student achievement.
- Evaluates student progress and uses formal and informal assessment strategies to determine whether students have achieved high standards and modifies instructional strategies as needed to maximize achievement.
- Understands how students learn and provides learning opportunities that support intellectual, social, and personal development of diverse learners.
- Establishes and maintains a safe and secure classroom environment.
- Seeks resources necessary to achieve classroom and school goals, such as; course materials that match the reading level of students.
- Uses appropriate technology in teaching and learning processes.
- Demonstrates positive classroom results and trends. Develops a climate and culture of openness, fairness, mutual respect, support and inquiry.
- Works effectively with school colleagues, parents, and the community to support students' learning and well-being.
- Accept and incorporate feedback and coaching from administrative staff.
- Actively engages in professional development opportunities.
- Maintains current teaching certification and, if needed, progresses toward a permanent certification and/or endorsement.
- Sponsor a club or extracurricular activity for students after school.
- Performs other related duties as required.

## CANDIDATE CHARACTERISTICS

- Executes highly-effective pedagogy in addition to a deep knowledge in subject areas.
- Has deep understanding of data-driven instruction.
- Possesses excellent organizational skills and attention to detail.
- Takes initiative and is resourceful in problem solving.
- Will take a professional willingness to communicate with parents and community stakeholders.
- Positive interpersonal skills and can work well on a team.

## MINIMUM QUALIFICATION REQUIREMENTS

Bachelor's degree from a fully-accredited college or university.

Possession of, or eligibility for, a Florida teaching certificate for the level and subject area to be taught.

## Hiring Timeline

December 1 <sup>st</sup> – March 1, 2018	Application period open
March 1 <sup>st</sup> – March 7 <sup>th</sup> , 2018	Review Applicants
March 7 <sup>th</sup> , 2018	Schedule Interviews
March 15 <sup>th</sup> , 2018	Interviews Begin

If interested, please send your cover letter and resume to  
Mrs. Jeannette Acevedo-Isenberg, Head of School, at [jobs@ddces.org](mailto:jobs@ddces.org)